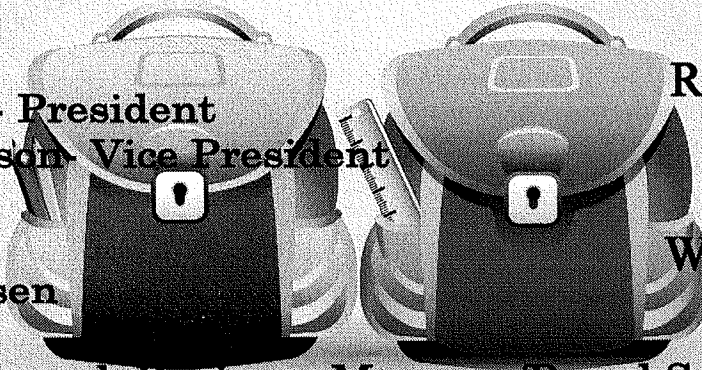


# Cherokee Community School District



## Board Members:

Mrs. Laura Jones- President  
Mrs. Angie Anderson- Vice President  
Mrs. Patty Brown  
Mrs. Jodi Thomas  
Mr. Charles Wulfsen



Regular Board Meeting  
August 17, 2020  
5:30 p.m.  
WHS Conference Room

Mrs. Joyce Lundsgaard, Business Manager/Board Secretary  
Dr. Kimberly Lingenfelter, Superintendent

**Regular Board of Education Meeting  
Cherokee Community School District, 600 West Bluff Street  
Agenda for Monday, August 17, 2020 @ 5:30 PM**

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate. Therefore, we encourage visitors to attend the meeting from the beginning.

**NOTICE:** Due to the Governor’s continuing Emergency Proclamations, the place of the Board’s regular meetings, 600 West Bluff Street, in-person public access will be limited and social distancing guidelines will be followed. If you have comments that you wish to be considered please submit those comments to: Kimberly Lingenfelter, Superintendent at [klingenfelter@ccsd.k12.ia.us](mailto:klingenfelter@ccsd.k12.ia.us) by August 17, 2020 by 2:00 PM along with your phone number and you will be called prior to the agenda item you wish to address. The public may otherwise have access to this Board meeting at KCHE’s Facebook page and the following Zoom link:

Join Zoom Meeting  
<https://us04web.zoom.us/j/79274059351?pwd=eGJnZHdKN1VsaUhoOWhsTU2cmtldz09>  
Meeting ID: 792 7405 9351  
Passcode: fuR0zD

<p>1. Call the meeting to order</p> <p>2. Approve the agenda</p> <p>3. Roll call of members in attendance</p> <p>4. Action to excuse board members not in attendance</p>
<p>5. Welcome Visitors</p> <p>Recognition of persons who wish to speak to the board regarding a school issue not on the agenda</p>
<p>6. Consent agenda</p> <p>A. Approve the minutes of the regular meeting [7-20-20] and work session [8-11-20]</p> <p>B. Approve financial statements</p> <p>C. Approve monthly bills</p> <p>D. Approve resignations</p> <p>Tyus Adkins - WHS Physical Education Instructor, WHS Varsity Baseball Coach, WHS Assistant Football Coach, and CMS Basketball Coach</p> <p>Laurie Niemeier - RES Paraprofessional</p> <p>E. Approve retirements</p> <p>F. Approve internal transfers</p> <p>G. Approve contract extensions</p> <p>Danielle Cox - WHS Physical Education Instructor</p> <p>Cindy Husman - CMS Volleyball Coach, Pending BOEE Approval</p> <p>Mentor: James De Vos Year 1 (Laura Brecht)</p> <p>Mentor: Matt Hoskinson Year 2 (Danielle Cox)</p>
<p>7. Communication and Reports</p> <p>A. Principals’ Building Reports/ Instructional Coaches’ Reports</p> <p>B. Directors’/ Superintendent’s Report</p>
<p>8. Policy</p> <p>Clerical Change(s): none</p> <p>Affirm: 604.1 Private Instruction; 604.2 Individualized Instruction; 604.3 Program for Talented and Gifted Students; 604.4 Programs for At-Risk Students; 604.5 Religious-Based Exclusion From a School Program; 604.6 Instruction at a Post-Secondary Educational Institution; 604.7 Dual Enrollment; 604.8 Foreign Students; 605.1 Instructional Materials Selection; 605.1R1 Selection of Instructional Materials; 605.2 Instructional Materials Inspection</p>
<p>9. New Business</p>

**\* Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

<ul style="list-style-type: none"> <li>A. Discussion of/ action concerning Board Policy 805 - Naming of School Property [second reading]</li> <li>B. Discussion of/ action concerning IDPH guidance regarding face coverings</li> <li>C. Discussion of/ action concerning the "Return to Learn" plan for the 2020-2021 school year</li> <li>D. Discussion of/ information concerning IASB &amp; ISFIS School District Fiscal Facts</li> <li>E. Discussion of/ information concerning Fall Enrollment Numbers</li> <li>F. Discussion of/ information concerning a Board Work Session with Harry Heiligenthal, IASB Associate Executive Director of Board Development, on Monday, October 19th at 2:00 PM</li> <li>G. Discussion of/ information concerning steps in a school bond election</li> </ul>
<p>10. Board Committee Reports</p> <ul style="list-style-type: none"> <li>A. Curriculum and Instruction – Anderson and Thomas</li> <li>B. Policy – Brown and Wulfsen</li> <li>C. Finance* – Brown and Wulfsen</li> <li>D. Building, Grounds, Capital Projects – Anderson and Jones</li> <li>E. Transportation, Nutrition – Jones and Thomas</li> </ul>
<p>11. Items of Interest for the Next Meeting [September 21, 2020 @ 5:30 PM]</p> <ul style="list-style-type: none"> <li>A. Discussion of/ action concerning District Goals for 2020-2021</li> <li>B. Discussion of/ action concerning Appointment of Board Committees</li> <li>C. Discussion of/ information concerning CCSD Job Descriptions</li> <li>D. Discussion of/ information concerning Board Self-Evaluation</li> </ul>
<p>12. Adjournment</p>

**Projected Dates/Times for Regular Board of Education Meetings 2020-2021**

August 17th, 2020 @ 5:30 pm	September 21st, 2020 @ 5:30 pm	October 19th, 2020 @ 5:30 pm	November 16th, 2020 @ 5:30 pm
December 21st, 2020 @ 5:30 pm	January 18th, 2021 @ 5:30 pm	February 15th, 2021 @ 5:30 pm	March 15th, 2021 @ 5:30 pm
April 19th, 2021 @ 5:30 pm	May 17th, 2021 @ 5:30 pm	June 21st, 2021 @ 5:30 pm	July 19th, 2021 @ 5:30 pm

**\* Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

**Cherokee Community School District  
Regular Meeting  
July 20, 2020**

The Cherokee Community School District Board of Education held a Regular Meeting on Monday, July 20, 2020 following the public hearing. The meeting was held in the WHS Library at 600 W. Bluff St., Cherokee, Iowa. Due to the Governor's Emergency Proclamation of March 17, 2020, public access is limited and social distancing guidelines are followed. The public had access to the meeting at KCHE's Facebook page and Zoom. Public was allowed to submit comments to the superintendent or in the Zoom chat pane.

**1. Call the meeting to order**

The meeting was called to order at 5:30 P.M.

**2. Approve the agenda**

Moved by Anderson, seconded by Thomas to approve the agenda. All Ayes

**3. Roll call of members in attendance**

Board Members Present: Laura Jones, Patty Brown, Chuck Wulfsen, Jodi Thomas, Angie Anderson

**4. Action to excuse board members not in attendance**

All members were present.

**5. Welcome Visitors**

Visitors were welcomed.

**6. Consent Agenda**

Moved by Thomas, seconded by Brown to approve the consent agenda. All Ayes

Minutes of the meetings – regular meeting (6/15/20); public hearing (6/15/20); special meeting (6/30/20)

- Financial Statements
- Monthly Bills
- Resignations – Connor Aden – Technology Assistant
- Contract extensions – Gina Kiehn – Technology Assistant

**7. Communication & Reports**

Administrative reports were given. Brian Christiansen, RES Principal and Thomas Ryherd, WHS Principal were welcomed to the district.

**8. Policy**

Moved by Brown, seconded by Thomas to affirm policies 603.5 Health Education; 603.5E1 Human Growth and Development Student Excuse Form; 603.6 Physical Education; 603.7 Career Education; 603.8 Teaching About Religion; 603.8R1 Teaching About Religion Regulation - Religious Holidays; 603.9 Academic Freedom; 603.9R1 Teaching Controversial Issues; 603.10 Global Education; 603.11 Citizenship. All Ayes

**9. New Business**

**A. Discussion of/action concerning fuel bids for the 2020-21 school year**

Moved by Thomas, seconded by Anderson to approve the fuel bid from Hy-Vee for unleaded and Cherokee Country Store for diesel for the 2020-21 school year. All Ayes

**B. Discussion of/action concerning the official newspaper for the 2020-21 school year**

Moved by Brown, seconded by Anderson to approve the Chronicle Times as the official newspaper for the 2020-21 school year. All Ayes

**C. Discussion of/action concerning technology for the Cherokee Elementary School**

Moved by Anderson, seconded by Thomas to approve the bid from SHI for interactive boards for the Cherokee Elementary School. All Ayes

**D. Discussion of/action concerning 2020-21 Legislative Priorities**

Moved by Thomas, seconded by Anderson to approve the following Legislative Priorities for the 2020-21 school year: School funding and Supplemental State Aid focusing on Mental Health and Preschool needs. All Ayes

**E. Discussion of/acceptance concerning Handbooks for the 2020-21 school year**

Moved by Anderson, seconded by Brown to accept the Cherokee CSD Handbooks for ECLC, RES, CMS, and WHS for the 2020-21 school year. All Ayes

**F. Discussion of/information concerning End of Year Reports for the 2019-20 school year**

District administration reviewed the End of Year reports for 2019-20 by building, including enrollment and student absences data.

**G. Discussion of/information concerning Board Policy 805 – Naming of School Property**

The board discussed Board Policy 805 – Naming of School Property (First Reading). The policy will be reviewed at the August meeting.

**H. Discussion of/information concerning the “Return to Learn” plan for the 2020-21 school year**

Discussion was held between the administration, board and a stakeholder regarding the district’s “Return to Learn” plan for the 2020-21 school year. The current plan is to have face to face instruction beginning August 24<sup>th</sup> with multiple mitigation and sanitization efforts to keep everyone safe following CDC, DE, and IDPH guidelines.

**I. Discussion of/information concerning steps in a school bond election**

Lingenfelter updated the board on the progress of the New Elementary Addition and the track, paving and restroom projects.

**10. Board Committee Reports**

**Building and Grounds Reports**

- The building and grounds committee met with the city to discuss tennis courts. Another meeting will be scheduled after additional information is obtained by the city and school.
- Update was given regarding the turf fundraising project – North Star Credit Union pledged \$225,000 increasing the pledged amount to \$628,000.

**Curriculum Committee Report**

- The curriculum committee expressed an interest to be more involved in curriculum and instructional staff meetings.

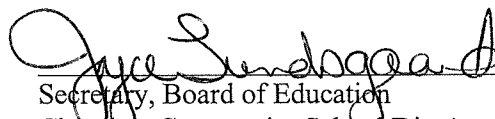
**11. Adjournment**

Moved by Thomas, seconded by Anderson to adjourn the meeting at 7:01 P.M. All Ayes

Regular Meeting – Monday, August 17th, 2020 5:30 P.M.



\_\_\_\_\_  
President, Board of Education  
Cherokee Community School District



\_\_\_\_\_  
Secretary, Board of Education  
Cherokee Community School District

**Cherokee Community School District  
Special Meeting – Work Session  
August 11, 2020**

The Cherokee Community School District Board of Education held a Special Meeting on Tuesday, August 11, 2020. The meeting was held in the WHS Library at 600 W. Bluff St., Cherokee, Iowa. Due to the Governor's Emergency Proclamation of March 17, 2020, public access is limited and social distancing guidelines are followed.

**1. Call the meeting to order**

The meeting was called to order at 5:30 P.M.

Board Members Present: Jodi Thomas, Chuck Wulfsen, Patty Brown, Angie Anderson, Laura Jones

**2. Approve the agenda**

Moved by Thomas, seconded by Anderson to approve the agenda. All Ayes

**3. New Business**

**A. Discussion of/information concerning the "Return to Learn" plan for the 2020-21 school year for RES, CMS and WHS**

Administration reviewed the current "Return to Learn" plan for the 2020-21 school year for RES, CMS, and WHS. The district's "Return to Learn" plan follows the Reopening Guidance for Schools from the Iowa Department of Education in partnership with the Iowa Department of Public Health and is located on the district website. The board discussed the health & safety requirements that will be implemented to safely open school. The plan will continue to be updated as additional guidance is released. Questions regarding the "Return to Learn" plan may be directed to the administration.

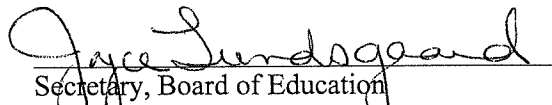
**4. Adjournment**

Moved by Wulfsen, seconded by Thomas to adjourn the meeting at 7:22 P.M. All Ayes

Regular Meeting – August 17, 5:30 P.M.



\_\_\_\_\_  
President, Board of Education  
Cherokee Community School District



\_\_\_\_\_  
Secretary, Board of Education  
Cherokee Community School District

Financial Report - 7/31/20

Fund	Beginning Balance	Receipts	Expenditures	Ending Balance
Operating	\$ 2,740,498.27	194,528.49	408,945.89	\$ 2,526,080.87
Management	695,020.71	6,534.67	160,362.50	541,192.88
Self-Insurance Fund	1,174,743.45	1,742.50	18,868.90	1,157,617.05
<b>Subtotal General Fund</b>	<b>4,610,262.43</b>	<b>202,805.66</b>	<b>588,177.29</b>	<b>4,224,890.80</b>
Activity	127,123.59	5,456.91	16,148.71	116,431.79
PPEL	406,201.01	2,507,235.91	360,580.35	2,552,856.57
Capital Projects (Sales Tax)	2,166,907.90	88,634.67	16,935.82	2,238,606.75
Bond Proceeds	3,849,374.28	-	999,550.14	2,849,824.14
Debt Service	3,236.06	6,083.14	-	9,319.20
Hot Lunch	280,009.60	4,470.49	12,166.00	272,314.09
Trust and Agency	38,016.47	1,609.24	-	39,625.71
<b>Total - All Funds</b>	<b>\$ 11,477,895.28</b>	<b>\$ 2,810,212.88</b>	<b>\$ 1,993,558.31</b>	<b>\$ 12,294,549.85</b>

Published Budget Report  
 All Funds  
 7/31/2020

Category	Function #'s	Sub Total Exp.	Expenditures	Amt Published	% of Published
<b>INSTRUCTION</b>	(1000-1999)	152,184.30	152,184.30	8,925,000.00	2%
Perkins	(5210)	-			
<b>SUPPORT SERVICES</b>	(2000-2999)				
Student Support Svcs	(2000-2199)	5,205.10			
Inst. Staff Support Svcs	(2200-2299)	33,096.25			
General Administration	(2300-2399)	34,581.08			
Building Administration	(2400-2499)	42,397.03			
Business Administration	(2500-2599)	50,826.54			
Plant Operation & Maint	(2600-2699)	142,532.62			
Student Transportation	(2700-2799)	34,847.21			
<b>TOTAL SUPPORT SERVICES</b>			343,485.83	4,172,500.00	8%
<b>NON INSTRUCTIONAL PGMS</b>	(3000-3999)	10,177.50	10,177.50	650,000.00	2%
<b>OTHER EXPENDITURES</b>	(4000-5999)				
Facilities	(4000-4999)	357,210.35			
Debt Service	(5000-5999)	-			
AEA Support Direct	(5200)	-			
Transfer to Debt Service	(6240)(6900)	-			
<b>TOTAL OTHER EXPENDITURES</b>			357,210.35	11,836,577.00	3%
<b>TOTAL EXPENDITURES</b>			863,057.98	25,584,077.00	3%



Elementary School Addition/HS Locker Room Renovations

7/31/2020

Revenue:	Subtotals	Total	Received to Date	
2018 GO Bond	9,400,000		9,400,000	
Premium	598,041		598,041	
Discount - UW Fee (Janney)	(83,642)		(83,642)	
2019 GO Bond	2,600,000		2,600,000	
Premium	34,421		34,421	
Discount - UW Fee (Baird)	(17,775)		(17,775)	
Net GO Bond Proceeds		12,531,045	12,531,045	
Est Investment Income:		350,000	343,811	
Rebate		24,180	-	
	12,531,045	12,905,225	12,874,856	
<b>Cost:</b>			<b>Expended to Date</b>	<b>Remaining Balance</b>
Base Bid (Add'l Classroom, Temp Control, Fire Alarm System)		13,825,125	8,469,018	5,356,107
Contingency/Change Orders		225,000	177,543	47,457
CTS - Special Inspections		65,000	60,180	4,820
Life Cycle Cost Analysis		6,600	6,600	-
Plan Review Fee		6,732	6,732	-
FEH Design		790,721	762,946	27,775
FEH Design (Misc./Restroom/H.S. Office)		37,000	35,644	1,356
Beck Engineering/Baseball Relocation		217,374	199,862	17,512
Certified Testing - Soil Testing		2,815	2,815	-
Furniture		200,000	36,889	163,111
Technology		100,000	-	100,000
Playground Equipment		100,000	-	100,000
Piper Jaffray		52,700	52,700	-
Ahlers Law		33,435	33,435	-
Moody's		26,250	26,250	-
UMB/S&P		2,800	2,800	-
Service Lines - Relocation		15,057	15,057	-
Woodall Electric - Locate Wires		855	855	-
WHS Restroom Renovation		245,000	84,044	160,956
Relocate Baseball Field/Electrical		197,402	51,661	145,741
		16,149,866	10,025,032	6,124,834
	7/31/2020		2,849,824	
Net "Bond Proceeds":		(3,244,641)		
Sale - Hospital		4,000,000		
SAVE \$\$		750,000		
Remaining for Other Priorities		1,505,359		

\*Funds not spent may remain in Capital Project Funds, subject to legal guidance

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	1	
Checking	1 Fund: 10 GENERAL FUND	
	13-inch MacBook Pro with Touch Bar: 1.4G	
	16-inch MacBook Pro with Touch Bar: 2.6G	
11505	Apple Computer, Inc.	31,674.00
	RES Water Softener & Salt	
	CMS Nurse Supplies	
	WHS Nurse Supplies	
10079	Blaine's Culligan and Sundance Spas	199.90
	Maintenance Supplies	
	Maintenance Supplies	
	Maintenance Supplies	
	Maintenance Supplies	
	Maintenance Supplies	
	Maintenance Supplies	
	Maintenance Supplies	
10021	Bomgaars	299.34
	CARES ACT - Staff Face Masks	
14311	Bowen Design	1,524.00
	Brain Pop subscription for one teacher	
11001	Brain Pop	230.00
	Complimentary Employee Pass	
12882	Cardmember Service	17.12
	Freight	
	box nitrile gloves (large)	
	cell lysis	
	Freight & Handling	
10157	Carolina Biological Supply Co	3,546.66
	Current Issues Series Digital Edition (2	
14317	Choices Program, Brown Univeristy, The	765.00
	ISP Curriculum Haack Second Step CMS -	
10583	Committee for Children	9,502.92
	DPS 210 Lowfire White (cone 06-02)	
10776	Dakota Potters Supply	262.00
	Co-coaching Consultation	
14174	Early Opportunities Therapy Services	6,500.00
	Mileage	
	Mileage	
14357	Evans, Pat	28.80

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Shipping and Handling		
11332	Flinn Scientific	388.55
Introduction to Computer Science: Java P		
10141	Goodheart-Wilcox Company, Inc.	815.16
Seat Cushions		
11005	Gopher Sport	279.63
12.528 gallons of unleaded		
10274	Hy-Vee Food Stores, Inc	21.91
Boiler Inspections		
11189	Iowa Division of Labor Services	200.00
IGCA 20-21 Membership		
10096	Iowa Girls Coaches Association	75.00
IXL site license (Grades 5- 8: 350 studen		
12265	IXL Learning, Inc.	5,985.00
Freight Shipping Freight Freight		
10145	Lakeshore Learning Materials	522.53
Clothing Allowance- Shoes		
14364	Ludwig, Brenda	64.19
Maintenance Supplies - Ceiling Tiles		
Maintenance Supplies - Ceiling Tiles		
14359	Menards	1,390.26
K-8 Music Subscription		
14318	Music K-8 Plank Road Publishing	119.45
Tickets to Zoo		
13217	Omaha's Henry Doorly Zoo and Aquarium	80.00
Balls		
12578	Oriental Trading Co., Inc	49.44
Locker Magnets		
10188	Pilot Rock Signs	407.29
Jumbo Magnetic Tens Frame Set of 6		
Jumbo Magnetic Chart 120 Grid		
11531	Really Good Stuff, LLC	142.92
Blast Foundations Primary student workbo		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>	
13492	Really Great Reading	1,672.00	
Shipping			
14351	REI	1,944.90	
Facility Scheduler Renewal 2020-21			
13231	rSchool Today	900.00	
Science Spin			
10227	Scholastic Magazine	114.52	
Binder			
Drawing Kit			
laminating film for district laminator			
Clear Book Tape			
Ticonderoga Pre-Sharpended #2 Pencil with			
Magnetic Border Circle Frenzy			
School Smart Fraction Circles, Set of 51			
Velcro Brand 3/4 in coin hook side pk 10			
Post-it Pop-Up Original Notes, 3 x 3 Inc			
School Smart Fade Resistant Art Roll, 48			
Paper Mate Pink Pearl Premium Eraser, Me			
11884	School Specialty, Inc.	1,388.63	
Contracted Service			
13593	Seasons Center for Behavioral Health	25,000.00	
Special Ed Tuition Fees			
13737	Spencer Community School District	41,663.55	
digital curriculum resources			
18288	TEACHING STRATEGIES, LLC.	500.00	
Earbuds - CMS activity account			
14312	TFD Supplies	220.00	
Copernicus IS3 Premium Royal Inspiration			
13947	Today's Classroom	631.58	
Voltage Probe			
30560	Vernier	209.45	
<b>Fund Total:</b>		<b>139,335.70</b>	
<b>Checking</b>	<b>1</b>	<b>Fund: 22</b>	<b>MANAGEMENT FUND</b>
Insurance Premium			
13585	SU Insurance Company	12,927.50	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>		
			<b>Fund Total:</b>	<b>12,927.50</b>
			<b>Checking Account Total:</b>	<b>152,263.20</b>
<u>Checking</u>		3		
<b>Checking</b>	3	<b>Fund: 21</b>	<b>STUDENT ACTIVITY FUND</b>	
Hudl Sideline Acct FB Fundraiser				
12882	Cardmember Service		500.00	
Football sled refinishing				
112288	Cherokee Collision Center LLC		400.00	
XC Supplies - Flowers				
30041	Hoskinson, Matt		46.00	
Football helmets (youth 16)				
Football Equipment Girdles				
FB Fundraiser-bags				
Helmet Recertification				
30698	Riddell/All American Sports Corp.		11,039.03	
			<b>Fund Total:</b>	<b>11,985.03</b>
			<b>Checking Account Total:</b>	<b>11,985.03</b>

<u>Vendor ID</u>	<u>Don Vendor Name</u>	<u>Amount</u>
Checking	1	
Checking	1 Fund: 10 GENERAL FUND	
WHS Industrial Arts Instruct Supplies		
13610	Airgas USA, LLC	200.80
320 Gillette Dr - Bus Barn		
336 Gillette Dr Armory		
600 W Bluff St WHS		
929 N Roosevelt Ave		
10094	Alliant Energy	250.54
Maintenance Repair Parts		
10396	Builder's Sharpening and Service	33.27
<a href="http://poweron.cengage.com/Magellan/Scho">http://poweron.cengage.com/Magellan/Scho</a>		
10221	Cengage Learning	10,412.06
Phone Charges CMS Fire Alarm		
phone charges RES fax		
phone charges - RES fire alarm		
Phone Charges CMS		
Phone Charges WHS		
Phone Charges WHS		
Phone Charges RES		
Phone Charges Food Service		
Phone Charges Bus Barn		
Phone Charges Central Office		
10113	Century Link	1,186.47
208 Indian St BBall		
10084	City of Cherokee	2,054.63
ISP Band Equipment - Marching Uniforms		
14292	DeMoulin Bros. and Co	43,038.00
Mileage to pick up paint in LeMars		
14357	Evans, Pat	26.48
Hand Sanitizer		
Maintenance Supplies		
Ceiling Tiles		
Hand Sanitizer		
13294	Home Depot Pro Institutional, The	1,948.76
ICA membership Schlenger		
31544	Iowa Cheerleading Coaches' Association	45.00
Medicaid		
12846	Iowa Department of Human Services	23.94
Maint - locate service		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
12325	Iowa One Call	6.30
Ami Burch - Wabble Chair		
11184	Iowa Prison Industries	1,215.10
ISP Furniture CMS chairs		
14309	Kay-Twelve LLC	4,740.00
freight		
Freight		
Freight		
10145	Lakeshore Learning Materials	550.39
Freight		
10060	MacGill and Company	75.45
Special Ed Tuition Fees		
10503	Maple Valley Community School District	9,765.24
Electricity 206 E. Indian St.		
Electricity - 929 N Roosevelt Ave		
Electricity - 600 W Bluff St, WHS		
Electricity - 600 W Bluff St, Concession		
Electricity - Doupe Ballfields		
Electricity - Bus Barn		
Electricity - 336 Gillette Dr		
12363	MidAmerican Energy Company	16,744.50
WHS/CMS/RES Annual Operation Contract		
13215	Plains Boiler Service	583.33
Freight		
14346	ProMaxima	565.00
Paw Prints Self-Adhesive Deluxe Plastic		
pencil pal self adhesive, rubber pencil		
upcycle pencil 6" designer cut outs		
dice domes math activity set		
11531	Really Good Stuff, LLC	373.36
At Risk Instructional Materials - Alquis		
13492	Really Great Reading	3,469.50
Garbage Collection		
10217	Sanitary Services, Inc.	1,113.00
School Smart Art roll		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
(bright green )		
Kleenex Facial Tissues Flat Box, White, EXPO EL Eraser Refill		
11884	School Specialty, Inc.	329.92
Special Ed Tuition Fees		
10778	Sioux Central Community School	6,139.80
Special Ed Tuition Fees		
10797	South O'Brien Schools	9,686.84
Special Ed Tuition Fees		
13182	Storm Lake Community School District	17,624.08
Gas-Heating		
Gas - Heating		
14354	Symmetry Energy Solutions, LLC	2,247.75
Cell Phone Asst Tech Director		
18319	Verizon Wireless	617.74
Diesel Fuel		
10361	Your FleetCard Program	203.43

Fund Total: 135,270.68

Checking 1 Fund: 22 MANAGEMENT FUND

Commercial Excess		
Cyber Liability		
11652	Central Ins at Central Bank	123,473.50

Fund Total: 123,473.50

Checking 1 Fund: 71 SELF-INSURANCE FUND

Administration Fee		
13725	Mid-American Benefits, Inc.	1,713.50

Fund Total: 1,713.50

Checking Account Total: 260,457.68

Checking

2

Checking 2 Fund: 33 Local Option Sales and Service Tax Fund

Building Improvement Band Room Flooring		
11735	Marcus Lumber	16,935.82

Fund Total: 16,935.82

Checking 2 Fund: 36 PHYSICAL PLANT & EQUIPMENT

Track Project		
12614	Iowa Athletic Field Const. Co.	357,210.35

Fund Total: 357,210.35

Checking Account Total: 374,146.17

Checking

3

Checking 3 Fund: 21 STUDENT ACTIVITY FUND

WHS Band Fundraiser -  
Marching Uniforms



<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
14292	DeMoulin Bros. and Co	14,610.00

Fund Total: 14,610.00  
Checking Account Total: 14,610.00

Checking 4  
Checking 4 Fund: 61 SCHOOL NUTRITION FUND

ServSafe Class- Melissa Ebert

ServSafe Class- Kathi Halder

ServSafe Class- Cindy Gravenish

ServSafe Class- Laura Horton

12882 Cardmember Service 600.00

Food Storage Boxes

18253 MARTIN BROS. DISTRIBUTING CO., INC. 9,460.96

Fund Total: 10,060.96  
Checking Account Total: 10,060.96

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	1	
Checking	1 Fund: 10 GENERAL FUND	
	Laminating Pouches	
	energizer aa max alkaline	
	e91 batteries	
	Book Bins	
	Cactus Soup	
	hermit travel case for snap	
	circuits ele	
	I Am Peace: A Book of	
	Mindfulness by Sus	
	Storex Large Book Bins	
	magnetic ring board game	
	Main Access 16 Inch Pool	
	Spa Waterproof	
	Base Ten Blocks	
	3 cube bench	
	Rumor Has It by Julia Cook	
	Straw (The Spoon Series) by	
	Amy Krause R	
	Construction Paper	
	Swingline Paper cutter - 30	
	inch, Amazon	
	The Invisible String	
	Workbook by Patrice	
	3Doodler create PLA 3D	
	Printing Filamen	
	Plastic Stack Stools	
	Round Tables	
	Shipping & Handling	
	Book Bins	
	Wobble Cushion	
	shipping & handling	
	"X-ACTO 24x24 Commercial	
	Grade Square Gu	
	Macmillan Dictionary for	
	Children Hardco	
	Tall table and chairs	
13771	Amazon Capital Services	6,374.32
	Personalized 10.2-inch iPad	
	Wi-Fi 32GB -	
	Logitech Slim Folio Pro	
	Case with Integr	
	USB-C to 3.5 mm Headphone	
	Jack Adapter	
11505	Apple Computer, Inc.	9,236.85
	Ed Foundation Bob Ross	
	Painting Grant Co	
	Various art supplies for	
	the year.	
11466	Blick Art Materials	2,733.71
	Maintenance Supplies -	
	Brushes & Rollers	
	Maintenance Supplies	
10021	Bomgaars	59.40
	Repair Parts, Supplies for	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Mowers		
Repair Parts, Supplies for Mowers		
10396	Builder's Sharpening and Service	67.68
Freight & Handling		
STC Genetics Student Book		
10157	Carolina Biological Supply Co	267.94
WHS Band/Choir Emergency Exit Repairs		
10034	Champion Electric	888.30
Sewer - 929 N. Roosevelt Ave		
10084	City of Cherokee	454.93
Outside Labor Repairs ROOS		
20223	Control System Specialist	347.48
Shipping		
12531	Des Moines Stamp Mfg. Co.	36.40
48"H x 6'L Angeles® BaseLine® Sound Spon		
10491	Discount School Supply	1,120.62
Nurse Supplies		
14372	Doeden, Rachel	269.06
Courseware License/Bronze Onboarding Pac		
13951	Edmentum,, Inc.	1,482.50
Trans Supplies used filters		
12800	Filter Recycling, Inc.	50.00
Shipping & Handling		
14322	Freestone Peach	14.88
Smithsonian Maker Lab		
12283	HICKORY GROVE PRESS	45.85
CARES Act Supplies		
CARES Act Supplies		
13294	Home Depot Pro Institutional, The	1,869.80
CARES Act Supplies - Antibacterial Wipes		
10274	Hy-Vee Food Stores, Inc	1,080.98
ISP Technology - ICAN		
14365	Iowa College Access Network	1,475.00
ROOS phone charges		
18342	Iowa Communications Network	549.02
Medicaid		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
12846	Iowa Department of Human Services	558.87
Sodium Citrate Solution, 3%, 60 mL, drop		
13546	Lab-Aids	113.84
Maintenance Supplies- Paint		
11735	Marcus Lumber	234.95
Maintenance Supplies		
12816	Menards	383.00
Bus 6 Camera Installation		
14353	Midwest Bus Repair	370.00
Lift Rental @ CMS IT install projector		
13512	Midwest Construction Rentals	390.00
ISP Tech PKD Annual Cloud Subscription		
14115	Midwest Technology Services, LLC	529.00
Outside Labor Repair Jenness A/C		
11495	Modern Heating and Cooling, Inc.	85.00
Repair Parts		
10180	Motor Parts Sales	0.66
Outside labor repair-air leak under Dash		
11226	O'Halloran International	354.34
Postage Machine		
18326	Pitney Bowes	464.31
Shipping		
10472	Popplers	516.25
Bovine Injection Simulator		
18311	REALITY WORKS	3,884.63
Postage & Processing		
11531	Really Good Stuff, LLC	262.75
Reading Workbooks		
14366	Savvas Learning Company LLC	1,067.43
Shipping & Handling		
Shipping & Handling		
10227	Scholastic Magazine	752.68
Shipping & Handling		
11114	Scholastic, Inc.	589.05
2020 SAI Conference - Lingenfelter		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
NASP Membership - Scot Aden		
10087	School Administrators of Iowa	961.00
Shipping /Handling for planners		
10858	School Datebooks	532.50
SOCS Web Annual & Mobile App Maintenance		
13767	SOCS-FES	1,500.00
Consulting Service Natural Gas		
14247	Stokes Energy Consulting, LLC	50.00
GOLD portfolios and archives		
18288	TEACHING STRATEGIES, LLC.	752.40
Timberline Monthly Billing Fee		
12838	Timberline Billing Service LLC	92.43
Time/Attendance Purchased Services		
11578	Time Management Systems	285.00
Grounds Maintenance		
11460	Waldner's Lawn Service	4,550.00
3Doodler Eco-Plastic Coco Brown Tube (10		
14321	WobbleWorks, Inc	747.92

Fund Total: 48,452.73

Checking Account Total: 48,452.73

Checking 2 Fund: 32 CAPITAL PROJECTS

Architect Elem Addition & MS Renovation		
Architect WHS Restroom Renovations		
20224	FEH Design	8,143.88

Fund Total: 8,143.88

Checking 2 Fund: 33 Local Option Sales and Service Tax Fund

Civil Engineer - WHS parking lot/drive		
13841	Beck Engineering, Inc.	7,350.00
WHS parking lot/drive		
12487	Certified Testing Services, Inc.	851.50
CSD Parking Lot		
14373	Hulstein Excavating, Inc.	155,543.97

Ruckus R750 - Wireless access point - 80

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
14342	Pine Cove Consulting	57,564.40

Fund Total: 221,309.87

**Checking 2 Fund: 36 PHYSICAL PLANT & EQUIPMENT**

Civil Engineer CCSD Track Improvements		
Civil Engineer Tennis Court Improvements		
13841	Beck Engineering, Inc.	9,310.00

Track Project		
12487	Certified Testing Services, Inc.	404.00

FLYSENSE VAPING & ELEVATED SOUND DETECTO		
13212	SHI International Corp	5,160.00

Fund Total: 14,874.00

Checking Account Total: 244,327.75

Checking 3  
**Checking 3 Fund: 21 STUDENT ACTIVITY FUND**

Tax		
12882	Cardmember Service	40.62

2020-2021 Middle School IGHS AU Membershi		
30902	Iowa Girls High School Athletic Union	50.00

WHS Varsity Speechl Membership. Large G		
30733	Iowa High School Speech Association	75.00

Think on Me, SATB, by Mulholland		
12200	J.W. Pepper and Son, Inc.	292.49

Booster club-golf range finders		
12758	Precision Pro Golf	795.00

Fund Total: 1,253.11

Checking Account Total: 1,253.11

Checking 6  
**Checking 6 Fund: 81 NON-EXPENDABLE TRUST FUNDS**

Feldhacker-Dalke Scholarship - L. Shea		
14370	DMACC and Lauren Shea	375.00

WAN TAN YE Scholarship		
14369	DMACC and Trista Johnston	200.00

Burkhardt & Dawson Scholarship		
14367	Iowa Central Comm College and Madison Weiland	500.00

Rotary Club Scholarship - Courtney Aden		
14148	Iowa State University and Courtney	1,200.00

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Aden	
	Rotary Scholarship - Bryce Kremer	
13972	Morningside College and Bryce Kremer	1,000.00
	WA TAN YE Scholarship	
14368	Northwestern College and Megan Kellen	575.00
	Corteva Scholarship - Ryan Hurd	
14101	Northwestern College and Ryan Hurd	500.00
	WHS Scholarship - Ian Camp	
14371	Western Iowa Tech Comm College and Ian Camp	250.00

Fund Total: 4,600.00

Checking Account Total: 4,600.00

## August 2020 ECLC and Roosevelt Board Report

Brian Christiansen ECLC and Elementary Principal and Jan Tjeerdsma Instructional Coach

**District Mission:** "With community involvement, we will empower learners to become contributing members of our changing world."

<p><b>Goal 1: Technology</b></p>	<p>As part of the RES/ECLC beginning of the year professional development plan, teachers will be working in their grade level teams to explore and utilize a variety of technology opportunities in their classroom.</p> <ul style="list-style-type: none"> <li>● Google Classroom will be utilized in grades 3rd and 4th. 2nd grade may also explore the option of using Google Classroom for their grade level if they feel it is a good fit for their students.</li> <li>● SeeSaw will be utilized in grades PK-2nd. Some teachers have already attended AEA training about this online platform.</li> <li>● Special area teachers will be researching and planning what technology platforms would best meet the needs of their content area.</li> <li>● By doing this work during PD time, our teaching staff will be better prepared for the move to an online or hybrid model, should this become necessary.</li> <li>● Mr. Christiansen and Mr. Tjeerdsma will meet with each grade level team to map out a plan for the beginning of the school year and to take inventory of what support teachers will need as we start the school year.</li> </ul>
<p><b>Goal 2: Iowa Core</b></p>	<p>As part of the RES/ECLC beginning of the year professional development plan, teachers will be working with their grade level teams and teachers from last year's classes to map out what reading, math, and social-emotional strategies will be most effective as we return to learn.</p> <ul style="list-style-type: none"> <li>● Mr. Christiansen and Mr. Tjeerdsma will meet with each grade level team to map out a plan for the beginning of the school year and to take inventory of what support teachers will need as we start the school year.</li> <li>● Seasons Center will be talking with our staff about important social-emotional information pertaining to kids coming back to school after such a long break. They will also assist the district by providing surveys for families to complete which will help us meet the social-emotional needs of the kids, as well as the families that we serve.</li> </ul> <p>RES will continue to use the FAST universal screening system for both reading and math. This is the same system the school has used in the past to screen students and provide progress monitoring opportunities for students below grade-level benchmarks, in accordance with Iowa Early Literacy legislation.</p> <ul style="list-style-type: none"> <li>● We will also be utilizing MAP (Measure of Academic Progress) assessments, which is a computerized adaptive test to make informed decisions to promote a child's academic growth. Since our students have been away from school for an extended period of time, this will be a great diagnostic tool.</li> </ul>
<p><b>Goal 3: Communication</b></p>	<p>The Building Leadership Team met and provided feedback to Mr. Christiansen as we finalized our onsite return to learn plan.</p> <p>Teachers were also given access to the onsite return to learn plans for review and feedback.</p>



# CHEROKEE MIDDLE SCHOOL

August 2020



## GENERAL

We have been busy preparing classrooms, cafeteria, locker rooms, and hallways for social distancing and setting up new routines for bringing our students back to on-site learning. A whole new schedule was created to help ensure social distancing was possible in our classrooms. We are excited to see our students and get back to the class.

Professional Development schedules are getting finalized including a video welcome back for teachers and staff within our own buildings this year. Middle school focus will continue to be on the Social and Emotional Learning along with Interconnected Systems Framework, and Standards Based Education.

## COMMUNICATION

We have sent out an initial parent letter to share some of the main components of our return to learn routines. We hope to send out the final draft this week.

We plan on having open house for 5th graders on August 20th from 11am to 7:00 pm. Parents will sign for time slots in which only 4 families will be allowed in the building every 15 minutes. Students will receive schedules, find their lockers, and go around to all their classrooms. New students in grades 6-8 may call the office to set up an individual tour.

Student drop off and entrance signs were made by Pilot Rock Signs and we hope to get those up this week as well.

## TECHNOLOGY

The tech staff has been working hard to get the student chromebooks set up for the Fall. We are looking at getting all of our teachers the training that they need for any tech integration for the year. We plan on making sure our students are trained well the first few weeks on Google Classroom, Zoom, and other tech tools they may need to use in order to make online learning successful.

## CORE

We will MAP Test all of the middle schools in the first few weeks. We will take that data to look at areas of deficiency and strength areas. We will take that information and create individual plans through iXL. Students will work on that daily during their WIN time.

Scot Aden, Principal  
Linda Ducommun, Instructional Coach





## August 2020 WHS Building Report

**District Mission:** *'With community involvement, we will empower learners to become contributing members to our changing world'*



<b>Technology</b>	<ul style="list-style-type: none"> <li>All HS teachers will be required to use Google Classroom in all of their classes. This is a platform that allows them to communicate with students, post assignments, etc. for each individual class. It will provide commonality for all students and parents as we start the school year.</li> </ul>
<b>Iowa Core</b>	<ul style="list-style-type: none"> <li>Teachers will be provided guidance on how to evaluate gaps in learning due to the school closure last spring. This will be covered during the before-school PD.</li> </ul>
<b>Communication</b>	<ul style="list-style-type: none"> <li>I met individually with all HS teachers and paras. Very pleased with the insight I was able to glean from these conversations. I am excited to work with a very talented and committed staff!</li> <li>Communication went out to parents about R2L plan through JMC on Wednesday.</li> </ul>
<b>Staff Positives</b>	<ul style="list-style-type: none"> <li>Hired a PE teacher, Danielle Cox. (Pending Board Approval) There will be more of a shift from Strength &amp; Conditioning to traditional PE opportunities. S&amp;C will still be offered as an Earlybird option and first period class.</li> <li>Beginning of the Year PD is set and ready to go for HS Staff. I am looking forward to working with them in getting the school year started.</li> </ul>
<b>Student Positives</b>	<ul style="list-style-type: none"> <li>Fall practices are in full swing.</li> <li>Marching Band Camp concluded. Well attended</li> <li>I am looking forward to getting kids back into the building!</li> </ul>
<b>Looking Ahead...</b>	<ul style="list-style-type: none"> <li>New Teacher Orientation is scheduled for August 18. I have four new teachers in the HS this year.</li> <li>Freshman/New Student Orientation is August 19, 6:00-7:00</li> <li>Football Scrimmage scheduled for August 21 @ LeMars Gehlen. First official game August 28 @ MMC-RU</li> <li>First VB game scheduled for Sept. 1 @ MOC-FV</li> <li>First CC meet scheduled for Sept. 1 @ Cherokee</li> </ul>

Mr. Tom Ryherd- WHS Principal & Mrs. Natalie Barkley- Instructional Coach

# Notes for the Board from the Superintendent – August 2020

## Cherokee Community School District: *Empowering Learners*

### Standards for Effective School Boards

August Standard: Provide effective leadership for quality instruction and high, equitable student learning by setting and communicating high expectations for student learning with clear goals and a focus on strengthening instruction, by supporting conditions for success through board actions and decisions, by holding the system accountable to reach student goals, by building the collective commitment of community and staff to achieve the student learning goals, and by learning together as a whole team to inform decision-making around the student learning goals.

The Iowa School Board Standards are designed for use by local school boards as common framework for excellence in school board governance. Based on best practice and research, the standards encourage boards to focus on student achievement as their primary responsibility. *Iowa Association of School Boards*

### Technology/Website Update – Board/Leadership Team Goal Statement #1

- Building Reports – Principals – on the agenda
- News from Technology Director, William Halder
  - We are continuing to get as much ready for school as possible. Connor's last day has come and gone, Gina is gradually getting an understanding of the chromebooks, ipads and macbooks we will be maintaining. Chromebooks are expected mid September at the earliest and will keep you updated as we get closer.
  - Slowly setting up iPads and Macbooks for distribution, we are hoping to be complete before school starts. Ran into an issue with some teachers still using MS Office. The current version we are using will not work on the current operating system on the Macbooks. We also needed to update the PrintShop for those teachers receiving a new Macbook and are in the elementary building. We know we may not have everything ready by the start of school but all the students will have a chromebook to use. Thank you.

### Curriculum and Instruction Update – Board/Leadership Team Goal Statement #2

- Building Reports - Principals - on the agenda
- Return to Learn Plans - on the agenda
- TLC Retreat Summary
- Professional Development - August 19-21
- Purchasing Year: Social Studies
- Iowa Department of Education Public Reporting Site: [reports.educateiowa.gov](https://reports.educateiowa.gov)

This website provides access to a variety of reports covering multiple areas including district profiles, financial reports and school plans.

### Communication Update – Board/Leadership Team Goal Statement #3

- Building Reports - Principals - on the agenda
- Fall Enrollment Numbers - on the agenda

### Transportation and Nutrition Update

- News from Food Services Director, Cara Jacobson
  - I am constantly in conversation with other schools via email to see if they have any helpful information to make sure that I am not missing anything that would make this school year start smoother.
  - I am also getting information ready to train my staff on Wednesday and Thursday.
- News from Transportation Director, Rachel Mallory
  - I am working on contacting all parents who did not fill out a bus sheet during registration that rode a country route last year. Hoping to finalize routes by Monday.

### Board/Leadership Team Goal Statements

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.
2. Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.
3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

# Notes for the Board from the Superintendent – August 2020

## Cherokee Community School District: *Empowering Learners*

### Strategic Planning – Finance Update

- Financials included in board packet
- Secretary/Treasurer's Report - on the agenda
- IASB & ISFIS School District Fiscal Facts - on the agenda

### Building, Grounds, and Capital Projects Update

- Steps in a school bond election - on the agenda
- Meeting with Haselhoff Construction and FEH Design - Tuesday, August 18 at 9:00 AM @ CMS
- Picture Summary
- News from Mike Fiedler, Building and Grounds Director
  - Where do I start, it has been 'One Wild Ride' this summer with Covid, learning new ways of cleaning and using different products to clean with. All the projects that are going on in and out of the high school and middle school, have kept my crew very busy. We had some hiccups along the way, but worked through them. My crew has stayed healthy through all of this and for that I am thankful. Thank you to Kim for all the support she has given me this summer, she has kept me very positive with all we have been through.
  - May the Good Lord keep our school safe, our kids and staff safe, as we venture into the unknown as to what this school year is going to bring. Thank You!

### IASB Update & Other

- Strategic Budget Reduction Workshop - Digital Event - September 24
- 75th Annual Convention and Tradeshow - Virtual Event - November 18-19
- Recorded Webinars Available for Board Members – School Board U – contact Lou Ann Gvist at [lgvist@ia-sb.org](mailto:lgvist@ia-sb.org) or (515) 247-7064

### Policy/Legislative Update [IASB/SAI/RSAl/IDOE]

- Board Policy - 604.1-605.2 - on the agenda
- Board Policy 805 - Naming of School Property - on the agenda
- Legislative News/Updates/Priorities from our Partners in Education:

<a href="http://www.sai-iowa.org/sai-legislative-priorities.cfm">http://www.sai-iowa.org/sai-legislative-priorities.cfm</a>	<a href="https://www.educateiowa.gov/resources/legislative-information?utm_medium=email&amp;utm_source=govdelivery">https://www.educateiowa.gov/resources/legislative-information?utm_medium=email&amp;utm_source=govdelivery</a>	<a href="http://www.rsaia.org/legislative.html">http://www.rsaia.org/legislative.html</a>
---	---	---

### Board/Leadership Team Goal Statements

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.
2. Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.
3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

## PRIVATE INSTRUCTION

The Cherokee Community School District recognizes that families with students of compulsory attendance age may select alternative forms of education outside the traditional school setting, including private instruction. The applicable legal requirements for private instruction, including, but not limited to those relating to reporting and evaluations for progress, shall be followed.

Except as otherwise exempted, in the event a child of compulsory attendance age as defined by law does not attend public school or an accredited nonpublic school, the child must receive private instruction. Private instruction means instruction using a plan and a course of study in a setting other than a public or organized accredited nonpublic school.

Private instruction can take the form of competent private instruction and independent private instruction. The Iowa Department of Education recognizes three options for delivery of this form of instruction: two options for delivery of competent private instruction and one option for independent private instruction.

Competent private instruction means private instruction provided on a daily basis for at least one hundred forty-eight days during a school year, to be met by attendance for at least thirty-seven days each school quarter, which results in the student making adequate progress. Competent private instruction is provided by or under the supervision of a licensed practitioner or by other individuals identified in law.

Independent private instruction means instruction that meets the following criteria: (i) is not accredited, (ii) enrolls not more than four unrelated students, (iii) does not charge tuition, fees, or other remuneration for instruction, (iv) provides private or religious-based instruction as its primary purpose, (v) provides enrolled students with instruction in mathematics, reading and language arts, science, and social studies, (vi) provides, upon written request from the superintendent of the school district in which the independent private instruction is provided, or from the director of the department of education, a report identifying the primary instructor, location, name of the authority responsible for the independent private instruction, and the names of the students enrolled, (vii) is not a nonpublic school and does not provide competent private instruction as defined herein, and (viii) is exempt from all state statutes and administrative rules applicable to a school, a school board, or a school district, except as otherwise provided by law.

It is the responsibility of the superintendent to develop administrative regulations regarding this policy.

***For additional information, including applicable forms, please visit the “Options for Educational Choice” section of the Iowa Department of Education’s website, located at <https://www.educateiowa.gov/pk-12/options-educational-choice>.***

Legal Reference: Iowa Code §§ 299, 299A.  
281 I.A.C. 31.

Cross Reference: 501 Student Attendance  
502 Student Rights and Responsibilities  
504 Student Activities  
507.1 Student Health and Immunization Certificates  
604.7 Dual Enrollment  
604.9 Home School Assistance Program

Approved \_\_\_\_\_ Reviewed 8/17/20 \_\_\_\_\_ Revised \_\_\_\_\_

INDIVIDUALIZED INSTRUCTION

The board's primary responsibility in the management of the school district is the operation and delivery of the regular education program. Generally, students attending the school district will receive the regular education program offered by the district. Only in exceptional circumstances will the board approve students receiving individualized instruction at the expense of the school district.

Recommendations from the superintendent for individualized instruction will state the need for the instruction, the objectives and goals sought for the instruction, the employee requirements for the instruction, the implementation procedures for the instruction and the evaluation procedures and processes that will be used to assess the value of the instruction.

It is the responsibility of the superintendent to develop administrative regulations for individualized instruction.

Legal Reference: Iowa Code §§ 256.11; 279.8, .10, .11; 280.3, .14; 299.1-.6, .11, .15, .24; 299A.

Cross Reference: 501.12 Pregnant Students  
604.1 Competent Private Instruction

Approved \_\_\_\_\_ Reviewed 2/16/15, 10/16/17, 8/17/20 Revised \_\_\_\_\_

PROGRAM FOR TALENTED AND GIFTED STUDENTS

The board recognizes some students require programming beyond the regular education program. The board will identify students with special abilities and provide education programming.

It is the responsibility of the superintendent to develop a talented and gifted program which provides for identifying students, for program evaluation, and for training of employees.

Legal Reference: Iowa Code §§ 257.42-.49 (2011).  
281 I.A.C. 12.5(12); 59.

Cross Reference: 505 Student Scholastic Achievement  
604.6 Instruction at a Post-Secondary Educational Institution

Approved \_\_\_\_\_ Reviewed 2/16/15, 10/16/17, 8/17/20 Revised \_\_\_\_\_

PROGRAM FOR AT-RISK STUDENTS

The board recognizes some students require additional assistance in order to graduate from the regular education program. The board will provide a plan to encourage and provide an opportunity for at-risk students to achieve their potential and obtain their high school diploma.

It is the responsibility of the superintendent to develop a plan for students at-risk which provides for identifying students, for program evaluation, and for the training of employees.

Legal Reference: Iowa Code §§ 257.38-.41; 280.19, .19A (2011).  
281 I.A.C. 12.5(13); 33; 65.

Cross Reference: 505 Student Scholastic Achievement  
607.1 Student Guidance and Counseling Program

Approved \_\_\_\_\_ Reviewed 2/16/15, 10/16/17, 8/17/20 Revised \_\_\_\_\_



RELIGIOUS-BASED EXCLUSION FROM A SCHOOL PROGRAM

Parents who wish to have their child excluded from a school program because of religious beliefs must inform the superintendent. The board authorizes the administration to allow the exclusion if it is not disruptive to the education program and it does not infringe on a compelling state or educational interest. Further, the exclusion must not interfere with other school district operations. Students who are allowed to be excluded from a program or activity which violates their religious beliefs are required to do an alternate supervised activity or study.

In notifying the superintendent, the parents will abide by the following:

- The notice is in writing;
- The objection is based on religious beliefs;
- The objection will state which activities or studies violate their religious beliefs;
- The objection will state why these activities or studies violate their religious beliefs; and
- The objection will state a proposed alternate activity or study.

The superintendent will have discretion to make this determination. The factors the superintendent will consider when a student requests to be excluded from a program or activity because of religious beliefs include, but are not limited to, staff available to supervise a student who wishes to be excluded, space to house the student while the student is excluded, available superintendent-approved alternative course of study or activity while the student is excluded, number of students who wish to be excluded, whether allowing the exclusion places the school in a position of supporting a particular religion, and whether the program or activity is required for promotion to the next grade level or for graduation.

Legal Reference: U.S. Const. amend. I.  
Lee v. Weisman, 112 S.Ct. 2649 (1992).  
Lemon v. Kurtzman, 403 U.S. 602 (1971).  
Graham v. Central Community School District of Decatur County, 608 F.Supp. 531 (S.D. Iowa 1985).  
Iowa Code §§ 256.11(6); 279.8 (2011).

Cross Reference: 603 Instructional Curriculum  
606.2 School Ceremonies and Observances

Approved \_\_\_\_\_ Reviewed 2/16/15, 10/16/17, 8/17/20 Revised \_\_\_\_\_

## INSTRUCTION AT A POST-SECONDARY EDUCATIONAL INSTITUTION

Students in grades nine through twelve may receive academic or vocational-technical credits that count toward the graduation requirements set out by the board for courses successfully completed in post-secondary educational institutions. The student may receive academic or vocational-technical credits through an agreement between a post-secondary educational institution or with the board's approval on a case-by-case basis.

Students in grades nine through twelve who successfully complete courses in post-secondary educational institutions under an agreement between the school district and the post-secondary educational institution will receive academic and vocational-technical credits in accordance with the agreement.

Students who have completed the eleventh grade but who have not completed the graduation requirements set out by the board may take up to seven semester hours of credit at a post-secondary educational institution during the summer months when school is not in session if the student pays for the courses. Upon successful completion of these summer courses, the students will receive academic or vocational-technical credit toward the graduation requirements set out by the board. Successful completion of the course is determined by the post-secondary educational institution. The board will have complete discretion to determine the academic credit to be awarded to the student for the summer courses.

The following factors are considered in the board's determination of whether a student will receive academic or vocational-technical credit toward the graduation requirements set out by the board for a course at a post-secondary educational institution:

- the course is taken from a public or accredited private post-secondary educational institution;
- a comparable course is not offered in the school district. A comparable course is one in which the subject matter or the purposes and objectives of the course are similar, in the judgment of the board, to a course offered in the school district;
- the course is in the discipline areas of mathematics, science, social sciences, humanities, vocational-technical education, or a course offered in the community college career options program;
- the course is a credit-bearing course that leads to a degree;
- the course is not religious or sectarian; and
- the course meets any other requirements set out by the board.

Students in grades eleven and twelve who take courses, other than courses taken under an agreement between the school district and the post-secondary educational institution, are responsible for transportation without reimbursement to and from the location where the course is being offered.

Ninth and tenth grade talented and gifted students and all students in grades eleven and twelve will be reimbursed for tuition and other costs directly related to the course up to \$250. Students who take courses during the summer months when school is not in session are responsible for the costs of attendance for the courses.

Approved \_\_\_\_\_

Reviewed 2/16/15, 10/16/17, 8/17/20

Revised \_\_\_\_\_

## INSTRUCTION AT A POST-SECONDARY EDUCATIONAL INSTITUTION

Students who fail the course and fail to receive credit will reimburse the school district for all costs directly related to the course. Prior to registering for the course, students under age eighteen will have a parent sign a form indicating that the parent is responsible for the costs of the course should the student fail the course and fail to receive credit for the course. Students who fail the course and fail to receive credit for the course for reasons beyond their control, including, but not limited to, the student's incapacity, death in the family or a move to another district, may not be responsible for the costs of the course. The school board may waive reimbursement of costs to the school district for the previously listed reasons. Students dissatisfied with a school board's decision may appeal to the AEA for a waiver of reimbursement.

The superintendent is responsible for annually notifying students and parents of the opportunity to take courses at post-secondary educational institutions in accordance with this policy. The superintendent will also be responsible for developing the appropriate forms and procedures for implementing this policy.

Legal Reference: Iowa Code §§ 256.11, .11A; 261C; 279.8; 280.3, .14 (2011).  
281 I.A.C. 12, 22.

Cross Reference: 505 Student Scholastic Achievement  
604.3 Program for Talented and Gifted Students

## DUAL ENROLLMENT

The parent, guardian, or custodian of a student receiving competent private instruction may also enroll the student in the school district. The student is considered under dual enrollment. The parent, guardian, or custodian requesting dual enrollment for the student should notify the board secretary prior to the third Friday of September each year on forms provided by the school district. On the form, they will indicate the extracurricular and academic activities in which the student is interested in participating. The forms are available at the central administration office.

A dual enrollment student is eligible to participate in the school district's extracurricular and academic activities in the same manner as other students enrolled in the school district. The policies and administrative rules of the school district will apply to the dual enrollment students in the same manner as the other students enrolled the school district. These policies and administrative rules will include, but not be limited to, athletic eligibility requirements, the good conduct rule, academic eligibility requirements, and payment of the fees required for participation.

A dual enrollment student whose parent, guardian, or custodian has chosen standardized testing as the form of the student's annual assessment will not be responsible for the cost of the test or the administration of the test.

After the student notifies the school district which activities in which they wish to participate, the school district will provide information regarding the specific programs.

It is the responsibility of the superintendent to develop administrative regulations regarding this policy.

Legal Reference: Iowa Code §§ 279.8, 299A (2011).  
281 I.A.C. 31.

Cross Reference: 502 Student Rights and Responsibilities  
503 Student Discipline  
504 Student Activities  
507 Student Health and Well-Being  
604.1 Competent Private Instruction  
604.9 Home School Assistance Program

Approved \_\_\_\_\_ Reviewed 2/16/15, 10/16/17, 8/17/20 Revised \_\_\_\_\_

FOREIGN STUDENTS

Foreign students must meet all district entrance requirements including age, place of residence and immunization. Foreign students must be approved by the board. The board reserves the right to limit the number of foreign students accepted. Students who are citizens of a foreign country will be considered residents if they meet one of the following requirements:

- The student resides with his/her parents(s) or legal guardian;
- The student is in the United States with appropriate documentation (Form I-20) from the United States Department of Justice-Immigration and Naturalization Services; or
- The student is a participant in a recognized foreign exchange program; and,
- The student is physically able to attend school and has provided the school district with such proof, including a current TB test.

Legal Reference: Iowa Code § 279.8.

Cross Reference: 501 Student Attendance  
507.1 Student Health and Immunization Certificates

Approved \_\_\_\_\_ Reviewed 2/16/15, 10/16/17, 8/17/20 Revised \_\_\_\_\_

## INSTRUCTIONAL MATERIALS SELECTION

The board has sole discretion to approve instructional materials for the school district. This authority is delegated to licensed employees to determine which instructional materials, other than textbooks, will be utilized by and purchased by the school district.

In reviewing current instructional materials for continued use and in selecting additional instructional materials, licensed employees will consider the current and future needs of the school district as well as the changes and the trends in education and society. It is the responsibility of the superintendent to report to the board the action taken by licensed employees.

In the case of textbooks, the board will make the final decision after receiving a recommendation from the superintendent. The criteria stated above for selection of other instructional materials will apply to the selection of textbooks. The superintendent may develop another means for the selection of textbooks. Textbooks are reviewed as needed and at least every 6 years.

Education materials given to the school district must meet the criteria established above. The gift must be received in compliance with board policy.

Legal Reference: Iowa Code §§ 279.8; 280.3, .14; 301.  
281 I.A.C. 12.3(12).

Cross Reference: 208 Ad Hoc Committees  
505 Student Scholastic Achievement  
602 Curriculum Development  
605 Instructional Materials

Approved \_\_\_\_\_ Reviewed 2/16/15, 10/16/17, 8/17/20 Revised \_\_\_\_\_

## SELECTION OF INSTRUCTIONAL MATERIALS

## I. Responsibility for Selection of Instructional Materials

- A. The board is responsible for matters relating to the operation of the Cherokee Community School District.
- B. The responsibility for the selection of instructional materials is delegated to the professionally trained and licensed employees of the school system. For the purpose of this rule the term "instructional materials" includes printed and multimedia materials (not equipment), whether considered text materials or library materials. The board retains the final authority for the approval of textbooks.
- C. While selection of materials may involve many people including principals, teacher-librarian, students, parents and community members, the responsibility for coordinating the selection of most instructional materials and making the recommendation for the purchase rests with licensed employees.
- D. Responsibility for coordinating the selection of text materials for distribution to classes will rest with the licensed employees, principal and superintendent. For the purpose of this rule the term 'text materials' includes textbooks and other printed and nonprinted material provided in multiple copies for use of a total class or major segment of a class.
- E. If the board appoints an ad hoc committee to make recommendations on the selection of instructional materials, the ad hoc committee is formed and appointed in compliance with the board policy on Ad Hoc Committees.
  1. The superintendent will inform the committee as to their role and responsibility in the process.
  2. The following statement is given to the ad hoc committee members:

*Bear in mind the principles of the freedom to learn and to read and base your decision on these broad principles rather than on defense of individual materials. Freedom of inquiry is vital to education in a democracy.*

*Study thoroughly all materials referred to you and read available reviews. The general acceptance of the materials should be checked by consulting standard evaluation aids and local holdings in other schools.*

*Passages or parts should not be pulled out of context. The values and faults should be weighed against each other and the opinions based on the material as a whole.*

*Your report, presenting both majority and minority opinions, will be presented by the principal to the complainant at the conclusion of our discussion of the questioned material.*

## SELECTION OF INSTRUCTIONAL MATERIALS

- II. Material selected for use in libraries and classrooms will meet the following guidelines:
- A. Religion - Material will represent the major religions in a factual, unbiased manner. The primary source material of the major religions is considered appropriate, but material which advocates rather than informs, or is designed to sway reader judgment regarding religion, will not be included in the school libraries or classrooms.
  - B. Racism - Material will present a diversity of race, custom, culture, and belief as a positive aspect of the nation's heritage and give candid treatment to unresolved intercultural problems, including those which involve prejudice, discrimination, and the undesirable consequences of withholding rights, freedom, or respect of an individual.
  - C. Sexism - Material will reflect sensitivity to the needs, rights, traits and aspirations of men and women without preference or bias.
  - D. Age - Material will recognize the diverse contributions of various age groups and portray the continuing contributions of maturing members of society.
  - E. Ideology - Material will present basic primary and factual information on an ideology or philosophy of government which exerts or has exerted a strong force, either favorably or unfavorably, over civilization or society, past or present. This material will not be selected with the intention to sway reader judgment and is related to the maturity level of the intended audience.
  - F. Profanity and Sex - Material is subjected to a test of literary merit and reality by the teacher-librarians and licensed staff who will take into consideration their reading of public and community standards of morality.
  - G. Controversial issues materials will be directed toward maintaining a balanced collection representing various views.

The selection decision should be made on the basis of whether the material presents an accurate representation of society and culture, whether the circumstances depicted are realistically portrayed, or whether the material has literary or social value when the material is viewed as a whole.

These guidelines will not be construed in such a manner as to preclude materials which accurately represent the customs, morals, manners, culture, or society of a different time or a different place.

## III. Procedure for Selection

- A. Material purchased for libraries and classrooms is recommended for purchase by licensed employees, in consultation with administrative staff, school library staff, students or an ad hoc committee as appointed by the board. The material recommended for purchase is approved by the appropriate building administrator.



## SELECTION OF INSTRUCTIONAL MATERIALS

1. The materials selected will support stated objectives and goals of the school district. Specifically, the goals are:
  - a. To acquire materials and provide service consistent with the demands of the curriculum;
  - b. To develop students' skills and resourcefulness in the use of libraries and learning resources;
  - c. To effectively guide and counsel students in the selection and use of materials and libraries;
  - d. To foster in students a wide range of significant interests;
  - e. To provide opportunities for aesthetic experiences and development of an appreciation of the fine arts;
  - f. To provide materials to motivate students to examine their own attitudes and behaviors and to comprehend their own duties and responsibilities as citizens in a pluralistic democracy;
  - g. To encourage life-long education through the use of the library; and,
  - h. To work cooperatively and constructively with the instructional and administrative staff in the school.
  
2. Materials selected is consistent with stated principles of selection. These principles are:
  - a. To select material, within established standards, which will meet the goals and objectives of the school district;
  - b. To consider the educational characteristics of the community in the selection of materials within a given category;
  - c. To present the sexual, racial, religious and ethnic groups in the community by:
    1. Portraying people, both men and women, adults and children, whatever their ethnic, religious or social class identity, as human and recognizable, displaying a familiar range of emotions, both negative and positive.
    2. Placing no constraints on individual aspirations and opportunity.
    3. Giving comprehensive, accurate, and balanced representation to minority groups and women - in art and science, history and literature, and in all other fields of life and culture.
    4. Providing abundant recognition of minority groups and women by showing them frequently in positions of leadership and authority.
  - d. To intelligently, quickly, and effectively anticipate and meet needs through awareness of subjects of local, national and international interest and significance; and,
  - e. To strive for impartiality in the selection process.
  
3. The materials selected will meet stated selection criteria. These criteria are:
  - a. Authority-Author's qualifications - education, experience, and previously published works;
  - b. Reliability:
    1. Accuracy-meaningful organization and emphasis on content, meets the material's goals and objectives, and presents authoritative and realistic factual material.

## SELECTION OF INSTRUCTIONAL MATERIALS

2. Current-presentation of content which is consistent with the finding of recent and authoritative research.
- c. Treatment of subject-shows an objective reflection for the multi-ethnic character and cultural diversity of society.
- d. Language:
  1. Vocabulary:
    - a. Does not indicate bias by the use of words which may result in negative value judgments about groups of people;
    - b. Does not use "man" or similar limiting word usage in generalization or ambiguities which may cause women to feel excluded or dehumanized.
  2. Compatible to the reading level of the student for whom it is intended.
- e. Format:
  1. Book
    - a. Adequate and accurate index;
    - b. Paper of good quality and color;
    - c. Print adequate and well spaced;
    - d. Adequate margins;
    - e. Firmly bound; and,
    - f. Cost.
  2. Nonbook
    - a. Flexibility, adaptability;
    - b. Curricular orientation of significant interest to students;
    - c. Appropriate for audience;
    - d. Accurate authoritative presentation;
    - e. Good production qualities (fidelity, aesthetically adequate);
    - f. Durability; and,
    - g. Cost.
  3. Illustrations of book and nonbook materials should:
    - a. Depict instances of fully integrated grouping and settings to indicate equal status and nonsegregated social relationships.
    - b. Make clearly apparent the identity of minorities;
    - c. Contain pertinent and effective illustrations;
  4. Flexible to enable the teacher to use parts at a time and not follow a comprehensive instructional program on a rigid frame of reference.
- f. Special Features:
  1. Bibliographies.
  2. Glossary.
  3. Current charts, maps, etc.
  4. Visual aids.
  5. Index.
  6. Special activities to stimulate and challenge students.
  7. Provide a variety of learning skills.
- g. Potential use:
  1. Will it meet the requirement of reference work?
  2. Will it help students with personal problems and adjustments?
  3. Will it serve as a source of information for teachers and librarians?

SELECTION OF INSTRUCTIONAL MATERIALS

4. Does it offer an understanding of cultures other than the student's own and is it free of racial, religious, age, disability, ethnic, and sexual stereotypes?
  5. Will it expand students' sphere of understanding and help them to understand the ideas and beliefs of others?
  6. Will it help students and teachers keep abreast of and understand current events?
  7. Will it foster and develop hobbies and special interest?
  8. Will it help develop aesthetic tastes and appreciation?
  9. Will it serve the needs of students with special needs?
  10. Does it inspire learning?
  11. Is it relevant to the subject?
  12. Will it stimulate a student's interest?
4. Gifts of library or instructional materials may be accepted if the gift meets existing criteria for library and instructional materials. The acceptance and placement of such gifts is within the discretion of the board.
5. In order to provide a current, highly usable collection of materials, teacher-librarians will ensure constant and continuing renewal of the collection, not only the addition of up-to-date materials, but by the judicious elimination of materials which no longer meet school district needs or find use. The process of weeding instructional materials will be done according to established and accepted standards for determining the relevance and value of materials in a given context.

Approved \_\_\_\_\_

Reviewed 8/17/20

Revised \_\_\_\_\_

INSTRUCTIONAL MATERIALS INSPECTION

Parents and other members of the school district community may view the instructional materials used by the students. All instructional materials, including teacher's manuals, films, tapes or other supplementary material which will be used in connection with any survey, analysis, or evaluation as part of any federally funded programs must be available for inspection by parents.

The instructional materials must be viewed on school district premises. Copies may be obtained according to board policy.

It is the responsibility of the superintendent to develop administrative regulations regarding the inspection of instructional materials.

Legal Reference:       Goals 2000: Educate America Act, Pub. L. No. 103-227, 108 Stat. 125 (1994).  
Iowa Code §§ 279.8; 280.3, .14; 301 (2011).  
281 I.A.C. 12.3(12).

Cross Reference:       602     Curriculum Development  
                              605     Instructional Materials  
                              901.1   Public Examination of School District Records

Approved \_\_\_\_\_ Reviewed 2/16/15, 10/16/17, 8/17/20 Revised \_\_\_\_\_

### NAMING OF SCHOOL PROPERTY

The Board of Education is responsible for naming of school district properties and areas. School district owned property includes facilities such as, but not limited to, buildings, athletic fields, stadiums, gymnasiums, libraries, and multipurpose rooms. In selecting a name for school district owned property, the Board may consider individuals, geographical features of the area, and other names that are deemed appropriate by the board.

If the property is to be named for an individual, a request should be submitted to the superintendent and the following criteria will be applied:

- i) The Board will consider naming school property for an individual(s) who have demonstrated exceptional support to the district, exhibited strong moral character, made a total donation or had a total donation made in their name of 50% or more of the total cost of the property, whether new or substantially remodeled. All such donations must have prior approval of the Board; meet all local, state, and federal guidelines; and contribute to the growth and benefit of the district.
- ii) The Board may also name property for an individual if that individual had made outstanding contributions to the district, community, county, state, or nation. The character of the individual must be unquestioned, as determined by the Board. If the individual worked or volunteered for the district, they must have left the school district in good-standing.

If the aforementioned criteria are met, the name shall be submitted to the Board for consideration. The Board retains final discretion and authority with respect to naming of any and all district property. Individuals for whom school district owned property is named maintain no interest in the property. The Board may rename property, move the name of a property to another location within the district, or remove the name of a property, any time the members see fit.

The District will also collaborate, as necessary, with project designers and appropriate staff to determine style, location, and installation for any publicly displayed recognition, including signage.

Approved 8/17/20 Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

# RETURN TO LEARN

Reopening Iowa's Schools Safely and Responsibly



# EVALUATING SICK STUDENTS AND STAFF

## Reopening Iowa's Schools Safely and Responsibly

### HIGH RISK SYMPTOMS

New cough, shortness of breath or difficulty breathing, new loss of taste or smell

### LOW RISK SYMPTOMS

Fever, headache, muscle and body aches, fatigue, sore throat, runny nose, congestion, nausea, vomiting, diarrhea

Students and staff members should remain home when sick. Students or staff members with **any** high-risk symptom or **two or more** low risk symptoms should stay home and are advised to seek an evaluation by a health care provider.

### EVALUATION BY HEALTH CARE PROVIDER

#### NEGATIVE COVID-19 TEST

Return to school after 24 hours with no fever (without the use of fever-reducing medicine) **and** symptoms improving

#### ALTERNATIVE DIAGNOSIS

#### POSITIVE COVID-19 TEST

Return to school after 24 hours with no fever (without the use of fever-reducing medicine) **and** symptoms improving **and 10 days** since symptoms started

### IDENTIFYING CLOSE CONTACTS FOR COVID-19 CASES

**Close Contact:** Individuals who've been within 6 feet for more than 15 minutes with a positive COVID-19 case during the infectious period. Contact may occur in a classroom, lunchroom, free period, during transportation to or from school, at practices or games, and during extracurricular activities.

#### SCHOOL WILL:

- Notify local public health department
- Identify close contacts and quarantine exposed students and staff
- Notify appropriate school administration, families and staff (without identifying the COVID-19 case)
- Provide Public Health with list of close contacts

#### PUBLIC HEALTH WILL:

- Recommend quarantine for all household contacts of COVID-19 case
- Work with school to determine which students and staff should be quarantined

#### STUDENTS

- If no symptoms develop, students can return to school 14 days from their last contact with the COVID-19 case
- If symptoms develop, students should be evaluated by a health care provider
- If a student tests positive for COVID-19, they should isolate for 10 days
- If a student tests negative for COVID-19, they must still complete their 14-day quarantine before returning to school

#### STAFF

- Staff may be considered critical personnel and can be allowed to return to work if there are staffing shortages as long as they remain asymptomatic
- Staff should take their temperature and screen for symptoms at the start and end of each day, and wear a mask at work
- If symptoms develop, they must isolate immediately

#### INDIVIDUALS PREVIOUSLY POSITIVE

- Those who have been previously diagnosed positive for COVID-19 within the past 12 weeks, and were exposed to a COVID-19 case, do not need to quarantine





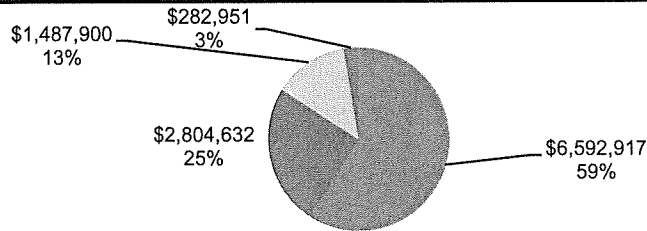
# IASB School District General Fund Fiscal Facts

## Cherokee

Six Important District Financial Facts: General Fund Revenues and Expenditures, Enrollment Trend, Financial Solvency Ratio Trend, Unspent Authorized Budget (UAB) Percentage Trend, Cash/Unspent Balance Trends, Certified Staffing Levels, and Property Tax Rates.

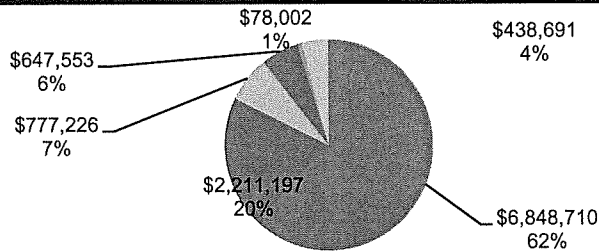
Total General Fund Revenues= \$ **11,168,400**

Total General Fund Expenditures= \$ **11,001,378**



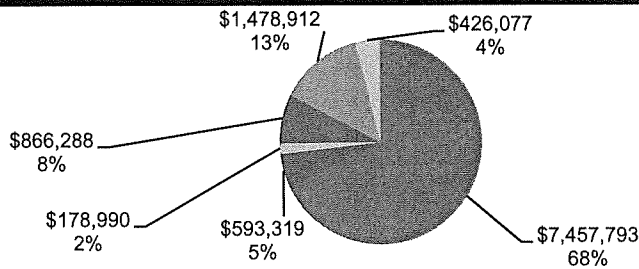
### FY 19 Revenues

- State Sources
- Local Prop. Taxes
- Other Local & Other Sources
- Federal Sources



### FY 19 Object Category Expenditures

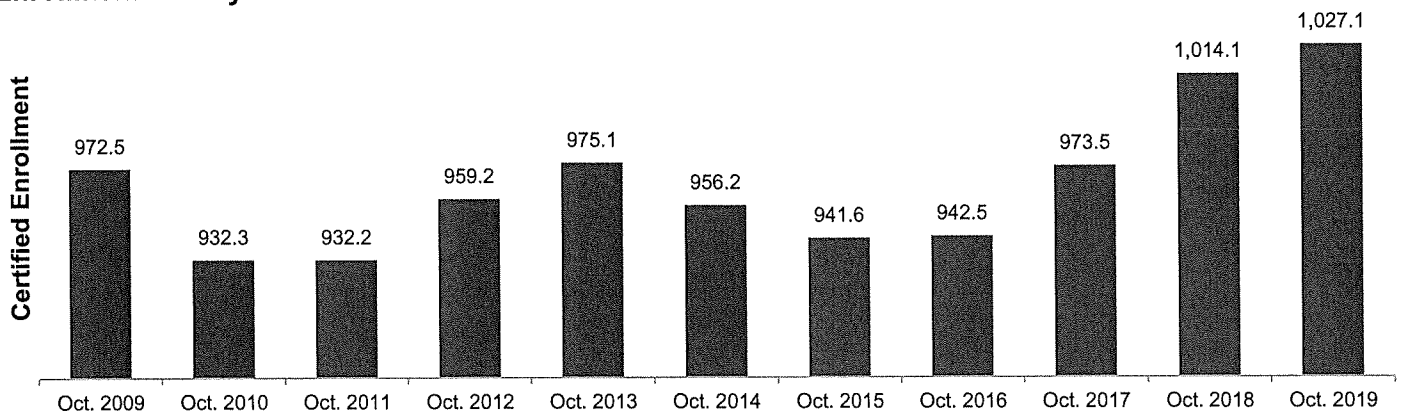
- Salaries
- Benefits
- Purchased Services
- Supplies
- Equipment
- Other Expenses



### FY 19 Function Category Expenditures

- Instruction
- Support for Instruction
- Student Support
- Administration
- Other Support
- Other/Non-Instruction

### Enrollment History

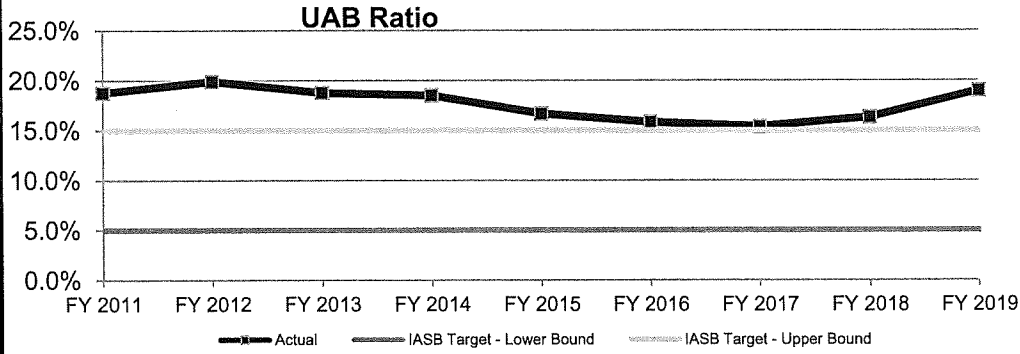




# IASB School District General Fund Fiscal Facts

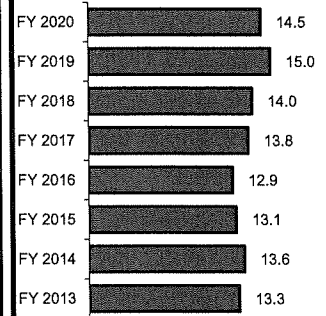
## Cherokee

**Unspent Authorized Budget (UAB) Ratio:** IASB recommends a financial UAB ratio range of 5-15%, not to exceed 25%. This is a key indicator that represents the amount of spending authority remaining at the end of a fiscal year. A negative value is a violation of Iowa law and will require a district to develop and implement a corrective action plan.

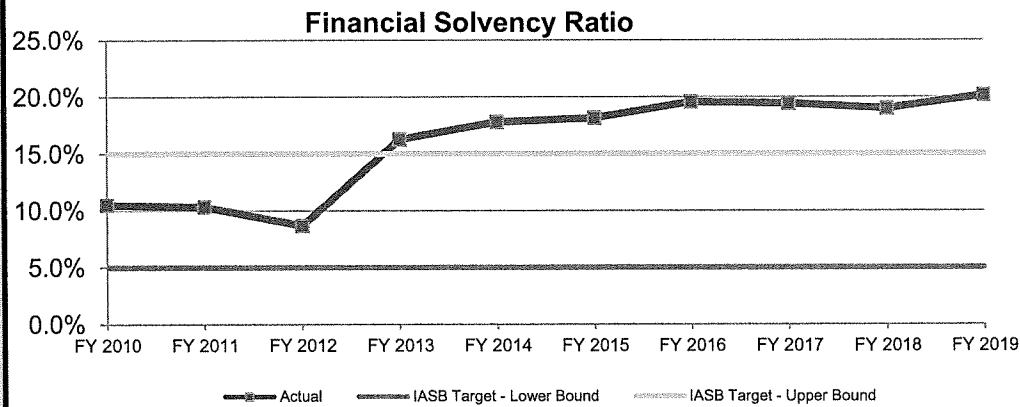


## Certified Staffing Levels

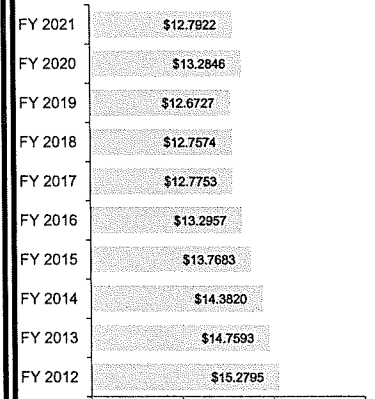
Enr. Served/FTE Certified Staff (Counselor, Teacher Librarian, Regular Ed. Teacher, Early Childhood Spec. Ed., & Spec. Ed. Teacher)



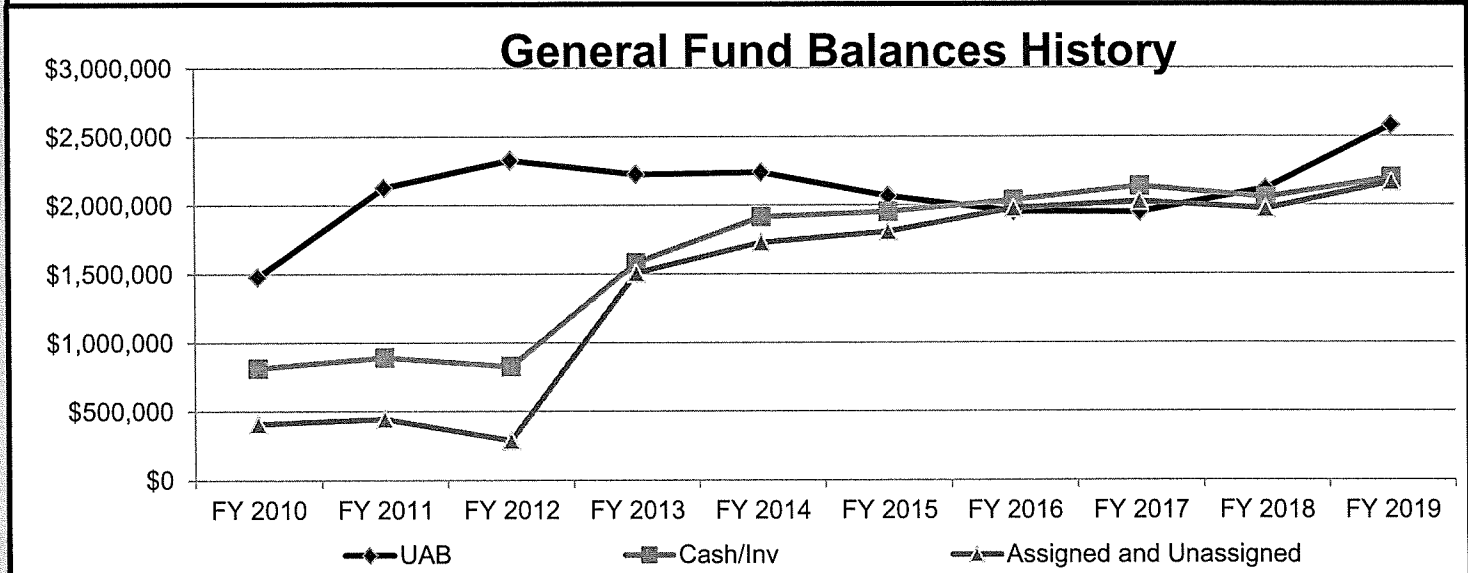
**Financial Solvency Ratio:** IASB recommends a financial solvency ratio range of 5-15%, not to exceed 25%. The financial solvency ratio is a measure of unobligated resources at a point in time (usually at year end as shown here).



## School District Total Property Tax Rates (Per \$1,000 of taxable valuations)



**General Fund Balances History:** It is important to monitor the trendlines for each of these measures.



Select School District from List Below

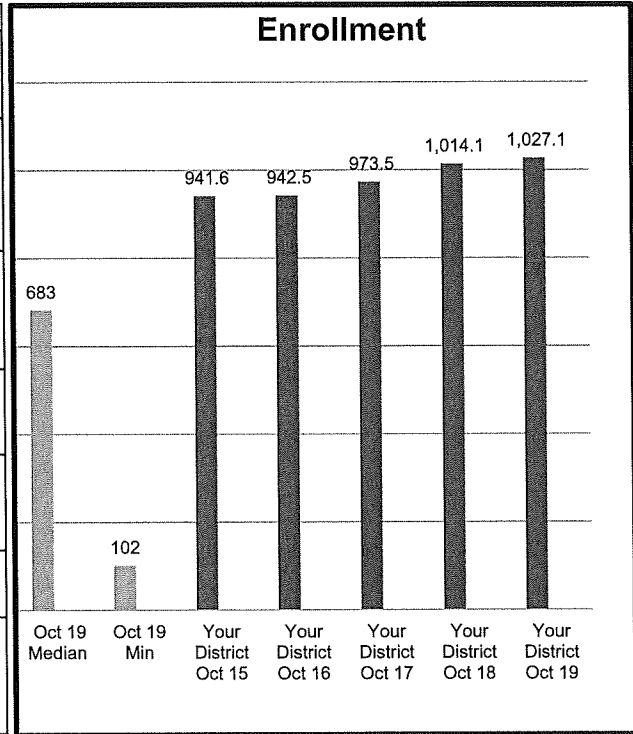
**Cherokee**

1152 School District #

# Seven General Fund Key Financial Indicators



KEY MEASURE	TARGET	QUESTION TO BE ANSWERED?
Certified Enrollment	Stable or growing	Will our enrollment allow us to continue to be a viable district, educationally and financially?
Unspent Authorized Budget (UAB) Ratio	5% - 15%, recommended not to exceed 25% (< 0%: SBRC Workout Plan)	Are we within legal minimums? What do trends tell us? Required SBRC workout plan if negative.
Annual Unspent Spending Authority	Build to UAB Ratio goal - stabilize at 0%	Are we spending all authority generated for a given year, using prior years spending authority, or building levels too high?
Solvency Ratio (General Fund)	5% - 15%, recommended not to exceed 25%	Can we manage short and long term unexpected demands on cash?
% Revenue Spent	Build to Solvency Ratio goal-then stabilize at 100%	Are we using all of our resources each year and only spending funds with spending authority?
Salaries and Benefits	75%-82% - then stabilize	Are salaries and benefits at levels we can sustain?
New Money %-Settlement %-Change in Salaries/Benefits %	Less than or equal to District Allowable Growth and/or at state average	Are salaries at levels we can sustain? Are we competitive? Are our trends reasonable? Can differences be explained?

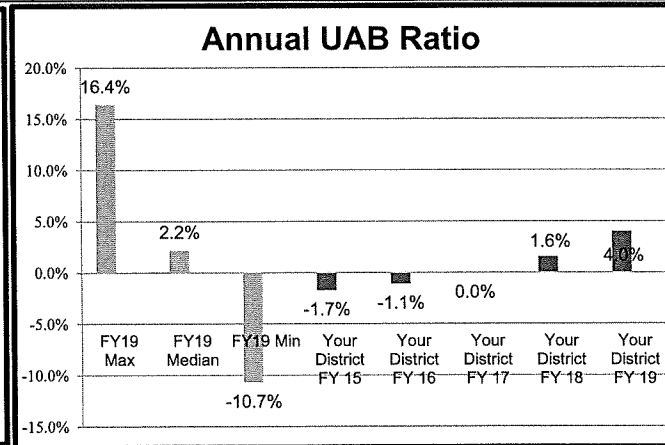
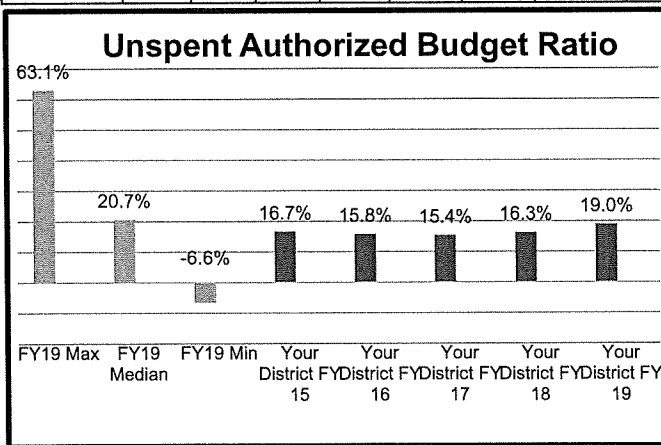


## Certified Enrollment October 2019

Oct. Enr.	Less than 500	500-999	1000-1999	2000-3499	3500-5999	6000-9999	Greater than 10,000	Oct 19 Max	Oct 19 Median	Oct 19 Min	Your District Oct 15	Your District Oct 16	Your District Oct 17	Your District Oct 18	Your District Oct 19
Number	97	118	68	18	12	5	9	32,607	683	102	941.6	942.5	973.5	1,014.1	1,027.1
Percent	30%	36%	21%	6%	4%	2%	3%								

## UAB Ratio FY 19 (Unspent Authorized Budget/Maximum Authorized Budget)

UAB Ratio (Unspent Authorized Budget/Maximum Authorized Budget)	Neg.	0%-4.99%	5%-9.99%	10%-14.99%	15%-19.99%	20%-25%	Greater than 25%	FY19 Max	FY19 Median	FY19 Min	Your District FY 15	Your District FY 16	Your District FY 17	Your District FY 18	Your District FY 19
Number	2	7	17	56	72	66	107	63.1%	20.7%	-6.6%	16.7%	15.8%	15.4%	16.3%	19.0%
Percent	0.6%	2.1%	5.2%	17.1%	22.0%	20.2%	32.7%								



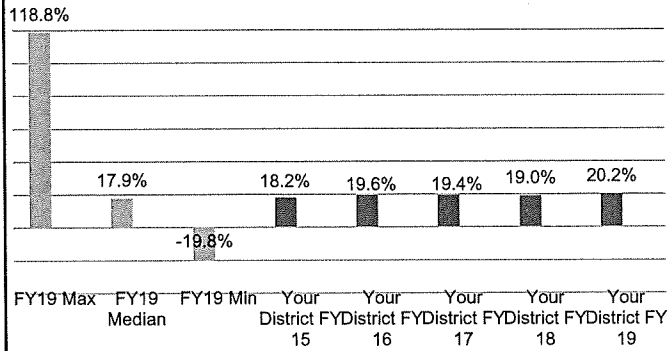
## Annual UAB Ratio FY 19 [(Maximum Authorized Budget-UAB Previous Year-Total Expenditures)/(Maximum Authorized Budget-UAB Previous Year)]

Annual UAB Ratio	Neg.	0%-4.99%	5%-9.99%	10%-14.99%	15%-19.99%	20%-25%	Greater than 25%	FY19 Max	FY19 Median	FY19 Min	Your District FY 15	Your District FY 16	Your District FY 17	Your District FY 18	Your District FY 19
Number	81	171	62	12	1	0	0	16.4%	2.2%	-10.7%	-1.7%	-1.1%	0.0%	1.6%	4.0%
Percent	24.8%	52.3%	19.0%	3.7%	0.3%	0.0%	0.0%								

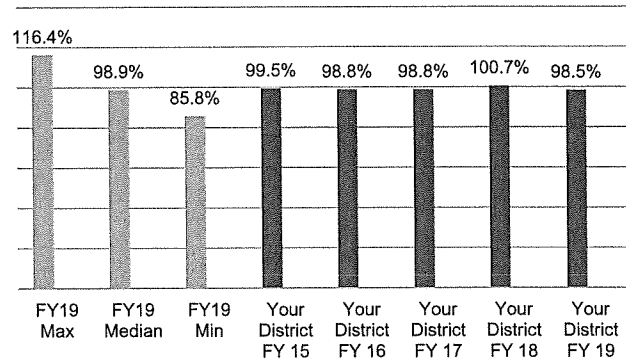
### Solvency FY 19 [(Unassigned+Assigned Fund Balance)/(Total Revenue-AEA Flowthrough)]

Solvency Ratio	Neg.	0%-4.99%	5%-9.99%	10%-14.99%	15%-19.99%	20%-25%	Greater than 25%	FY19 Max	FY19 Median	FY19 Min	Your District FY 15	Your District FY 16	Your District FY 17	Your District FY 18	Your District FY 19
Number	5	16	34	61	79	53	79	118.8%	17.9%	-19.8%	18.2%	19.6%	19.4%	19.0%	20.2%
Percent	1.5%	4.9%	10.4%	18.7%	24.2%	16.2%	24.2%								

#### Solvency Ratio



#### % Revenue Spent



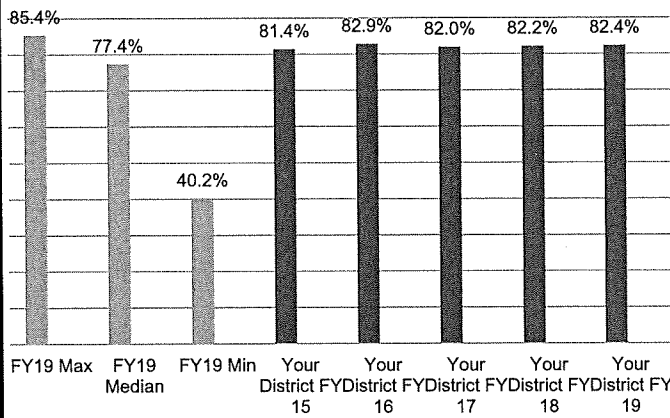
### % Revenue Spent FY 19 (Total Expenditures/Total Revenues)

% Revenue Spent	Below 85%	85%-89.99%	90%-94.99%	95%-99.99%	100%-104.99%	105%-109.99%	110% and Greater	FY19 Max	FY19 Median	FY19 Min	Your District FY 15	Your District FY 16	Your District FY 17	Your District FY 18	Your District FY 19
Number	0	8	58	140	97	20	4	116.4%	98.9%	85.8%	99.5%	98.8%	98.8%	100.7%	98.5%
Percent	0.0%	2.4%	17.7%	42.8%	29.7%	6.1%	1.2%								

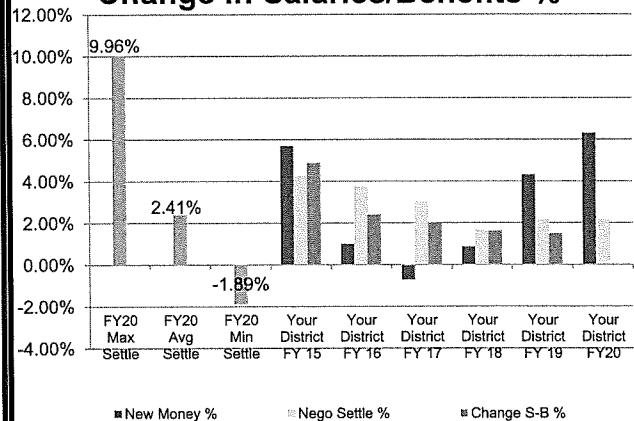
### Salaries and Benefits Ratio FY 19 (Total Salaries and Benefits/Total Expenditures, including AEA Flowthrough)

Salary-Benefits %	Less Than 65%	65%-69.99%	70%-71.99%	72%-75.99%	76%-79.99%	80%-84.99%	Above 85%	FY19 Max	FY19 Median	FY19 Min	Your District FY 15	Your District FY 16	Your District FY 17	Your District FY 18	Your District FY 19
Number	39	21	15	52	109	90	1	85.4%	77.4%	40.2%	81.4%	82.9%	82.0%	82.2%	82.4%
Percent	11.9%	6.4%	4.6%	15.9%	33.3%	27.5%	0.3%								

#### Salaries/Benefits Ratio



#### New Money %-Settlement %-Change in Salaries/Benefits %



### New Money %-Settlement %-Change in Salaries/Benefits (Settlement from IASB-ISEA Report on Teacher Settlements)

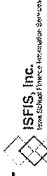
Compensation Info FY18	<0%	0%-1.99%	2%-2.99%	3%-3.99%	4%-4.99%	5% & Over	FY20 Max Settle	FY20 Avg Settle	FY20 Min Settle	Your District FY 15	Your District FY 16	Your District FY 17	Your District FY 18	Your District FY 19	Your District FY 20
New Money %										5.69%	1.00%	-0.72%	0.87%	4.32%	6.31%
Nego Settle #	1	50	105	37	4	6									
Nego Settle %	0.5%	24.6%	51.7%	18.2%	2.0%	3.0%	9.96%	2.41%	-1.89%	4.26%	3.75%	3.02%	1.65%	2.15%	2.15%
Change S-B %										4.89%	2.41%	2.03%	1.63%	1.50%	NA

District Information

CHEROKEE

Select Your School District:

CHEROKEE



Property Tax Summary

General Fund	Tax Rate	Rank	Taxes Levied	Rank
Uniform Levy Rate	\$ 5.4000	1	\$ 1,801,311	147
Additional Levy Rate	\$ 3.7533	93	\$ 1,252,025	120
SBRC Cash Reserve	\$ 0.1039	166	\$ 34,653	166
Regular Cash Reserve	\$ -	111	\$ -	111
Total Cash Reserve	\$ 0.1039	202	\$ 34,652	193
Educational Improvement Program	\$ 4	4	\$ -	4
ISL Property Rate	\$ 0.2580	225	\$ 86,066	212
Use of Fund Balance to Reduce Levy	\$ -	1	\$ -	1
<b>Total General Fund Levy</b>	<b>\$ 9.5152</b>	<b>187</b>	<b>\$ 3,174,054</b>	<b>156</b>

Non-General Fund

Management Levy	Tax Rate	Rank	Taxes Levied	Rank
Management Levy	\$ 1.0492	123	\$ 350,001	132
Amana Library Levy	\$ -	1	\$ -	1
Voted PPEL Levy	\$ 0.8500	155	\$ 283,540	147
Regular PPEL Levy	\$ 0.3300	1	\$ 110,080	157
Total PPEL Levy	\$ 1.1800	154	\$ 393,620	149
Playground Levy	\$ -	28	\$ -	28
Debt Service Levy	\$ 1.0477	159	\$ 349,481	150
Total Non-General Fund Levies	\$ 3.2769	159	\$ 1,093,102	152

Total Property Tax Rate & Dollars Levied

Total Property Tax Rate & Dollars Levied	\$ 12.7922	186	\$ 4,267,156	145
--	------------	-----	--------------	-----

Max ISL % / Max VPPEL / Max Debt Service Rate

8.0% / \$0.85 / \$3.30

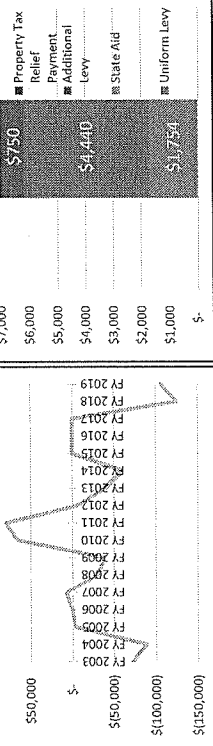
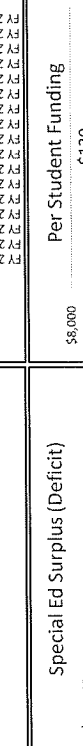
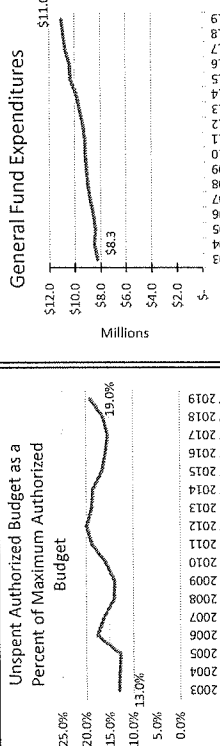
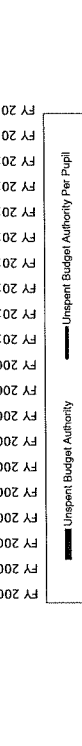
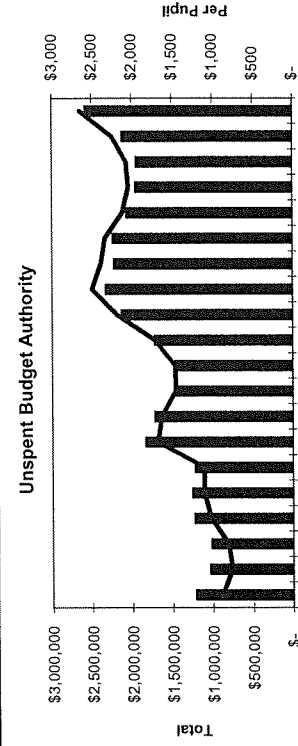
Property Valuation Information

Net Property Value with G&E	Total	Rank	Per Pupil	Rank
Net Property Value with G&E	\$ 333,576,123	147	\$ 324,775	259
TIF Value	\$ -	257	\$ -	257
Total Property Value with TIF	\$ 333,576,123	159	\$ 324,775	272
TIF Value as % of Total Value	0.00%	257		

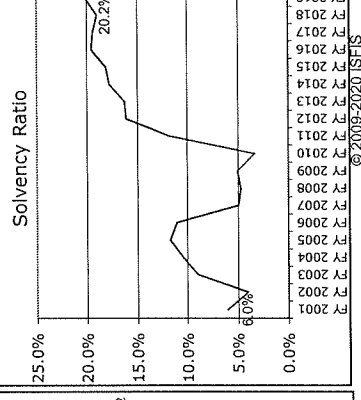
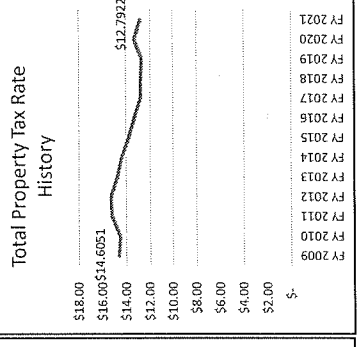
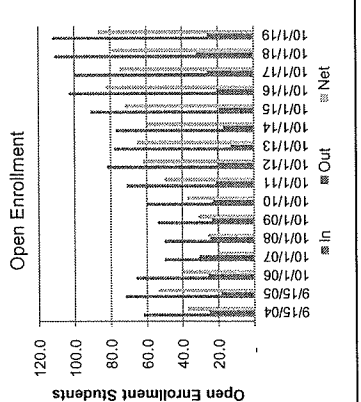
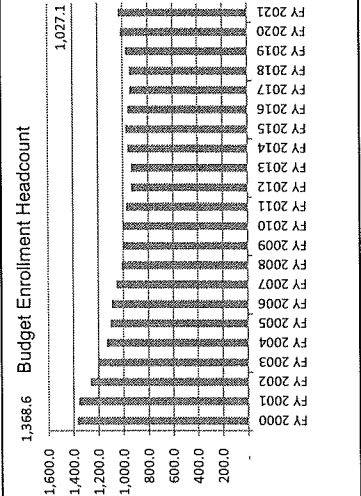
Income Surtax Information

ISL Income Surtax Rate	Rate	Rank	Dollars	Rank
ISL Income Surtax Rate	5.00%	126	\$ 327,847	80
ISL Income Surtax Prop. Tax Rate Reduction	0.9828	79	\$ -	79
PPEL Income Surtax Rate	0.00%	79	\$ -	79
PPEL Income Surtax Prop. Tax Rate Reduction	-	79	\$ -	79
Total Income Surtax Rate	5.00%	142	\$ 327,847	96
Property Tax Rate if no Income Surtax	\$ 13.7750	172		

Note: All references to FY 2021 unless otherwise specified.



CHEROKEE



District Information

Select Your School District:



CHEROKEE



ISFIS, Inc.  
Ank School Finance Information Services

Property Tax Summary

General Fund	Tax Rate	Rank	Taxes Levied	Rank
Uniform Levy Rate	5.4000	1	\$ 1,801,311	147
Additional Levy Rate	3.7533	93	\$ 1,252,025	120
SBRC Cash Reserve	0.1039	166	\$ 34,653	166
Regular Cash Reserve	-	111	\$ -	111
Total Cash Reserve	0.1039	202	\$ 34,652	193
Educational Improvement Program	-	4	\$ -	4
ISL Property Rate	0.2580	225	\$ 86,066	212
Use of Fund Balance to Reduce Levy	-	1	\$ -	1
<b>Total General Fund Levy</b>	<b>9.5152</b>	<b>187</b>	<b>\$ 3,174,054</b>	<b>158</b>

Non-General Fund

Non-General Fund	Tax Rate	Rank	Taxes Levied	Rank
Management Levy	1.0492	123	\$ 350,001	132
Amama Library Levy	-	1	\$ -	1
Voted PPEL Levy	0.8500	155	\$ 283,540	147
Regular PPEL Levy	0.3300	1	\$ 110,080	157
Total PPEL Levy	1.1800	154	\$ 393,620	149
Playground Levy	-	28	\$ -	28
Debt Service Levy	1.0477	159	\$ 349,481	150
<b>Total Non-General Fund Levies</b>	<b>3.2769</b>	<b>159</b>	<b>\$ 1,093,102</b>	<b>152</b>

<b>Total Property Tax Rate &amp; Dollars Levied</b>	<b>12.7922</b>	<b>186</b>	<b>\$ 4,267,156</b>	<b>145</b>
---	----------------	------------	---------------------	------------

Max ISL % / Max VPPPEL / Max Debt Service Rate  
8.0% / \$0.85 / \$3.30

Property Valuation Information

Property Valuation Information	Total	Rank	Per Pupil	Rank
Net Property Value with G&E	\$ 333,576,123	147	\$ 324,775	259
TIF Value	\$ -	257	\$ -	257
Total Property Value with TIF	\$ 333,576,123	159	\$ 324,775	272
TIF Value as % of Total Value	0.00%	257		

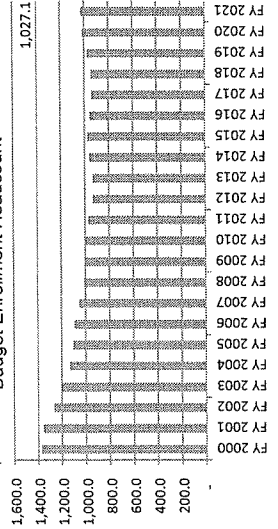
Income Surtax Information

Income Surtax Information	Rate	Rank	Dollars	Rank
ISL Income Surtax Rate	5.00%	126	\$ 327,847	80
ISL Income Surtax Prop. Tax Rate Reduction	0.9828	79	\$ -	79
PPEL Income Surtax Rate	0.00%	79	\$ -	79
PPEL Income Surtax Prop. Tax Rate Reduction	-	79	\$ -	79
Total Income Surtax Rate	5.00%	142	\$ 327,847	96
Property Tax Rate if no Income Surtax	13.7750	172		

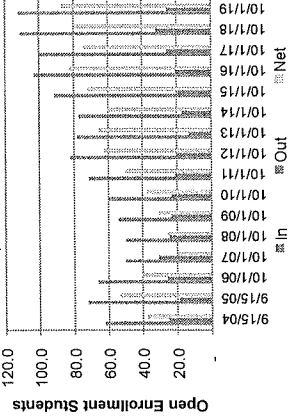
Note: All references to FY 2021 unless otherwise specified.

CHEROKEE

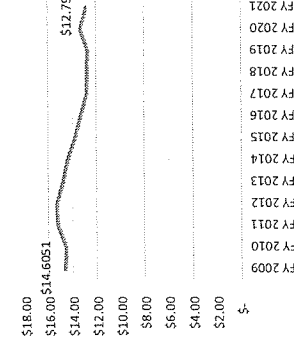
Budget Enrollment Headcount



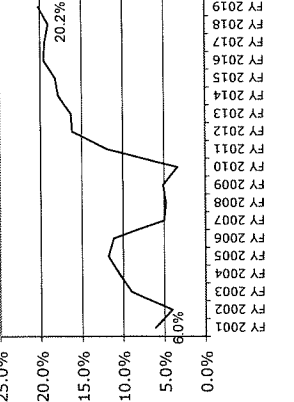
Open Enrollment



Total Property Tax Rate History

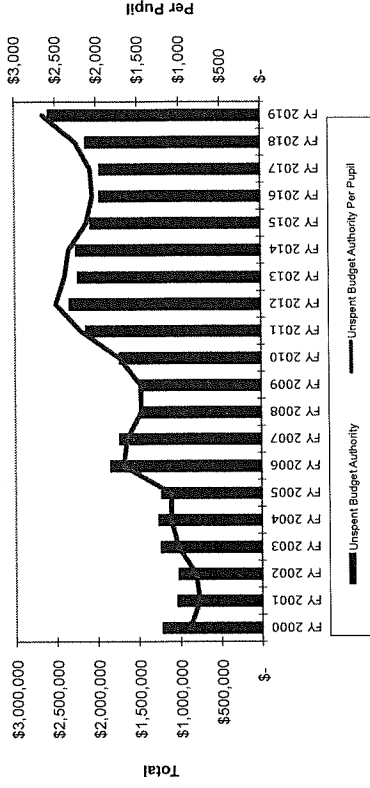


Solvency Ratio

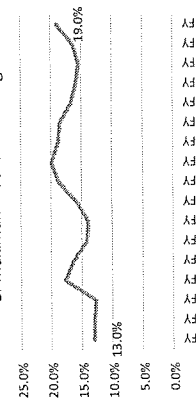


© 2009-2020 ISFIS

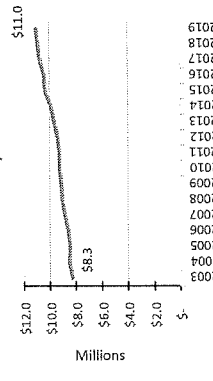
Unspent Budget Authority



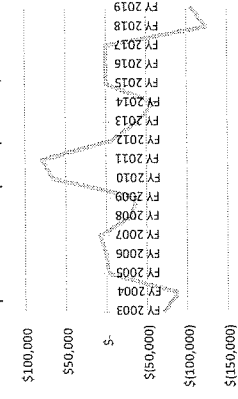
Unspent Authorized Budget of Maximum Authorized Budget



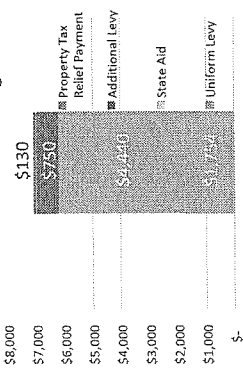
General Fund Expenditures



Special Ed Surplus (Deficit)



Per Student Funding



Membership Count Report Codes

- KA = 4 Year Old Students
- KB = Not Assigned
- KC = 3 Year Old Students
- KD = Transitional Kindergarten Students
- EC = Preschool Special Education Students

**Membership Count Report**  
**From: 09/09/2019 - Monday to: 09/09/2019 - Monday**

Day		KA	KB	KC	KD	EC	HK	KG	1	2	3	4	5	6	7	8	9	10	11	12	Total
09/09/2019	F	24	0	0	11	4	0	38	42	43	38	41	47	43	45	51	48	39	34	32	580
	M	26	0	0	15	2	0	46	49	42	30	42	47	44	35	33	39	44	42	43	579
	Totals	50	0	0	26	6	0	84	91	85	68	83	94	87	80	84	87	83	76	75	1159

**Membership Count Report**  
**From: 08/24/2020 - Monday to: 08/24/2020 - Monday**

Day		KA	KB	KC	KD	EC	HK	KG	1	2	3	4	5	6	7	8	9	10	11	12	Total
08/24/2020	F	15	0	0	2	7	0	51	33	43	41	39	41	48	44	46	54	50	41	36	591
	M	15	0	0	10	8	0	45	47	48	43	34	42	47	46	33	32	37	43	41	571
	Totals	30	0	0	12	15	0	96	80	91	84	73	83	95	90	79	86	87	84	77	1162